

# Catalogue 2020 - 2021



*Study for a Higher Purpose*



A U S T I N  
GRADUATE SCHOOL  
OF THEOLOGY

Then as I looked, I heard the voices of countless angels.  
These were all round the throne and the living creatures and the elders.

Myriads upon myriads there were,  
thousands upon thousands, and they cried aloud:

‘Worthy is the Lamb, the Lamb that was slain, to receive all power and  
wealth, wisdom and might, honour and glory and praise!’

*Revelation 5:11-12*

Great indeed, we confess, is the mystery of our religion:  
He was manifested in the flesh, vindicated in the Spirit,  
seen by angels, preached among the nations,  
believed on in the world, taken up in glory.

*1 Timothy 3:16*



# CATALOGUE

## 2020~2021

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# Academic Calendar

## **FALL SEMESTER 2020**

All Classes Begin	August 24
Holiday	September 7
Holidays	November 26-27
Final Exams	December 7-11
All Classes End	December 11
Official Graduation ( <i>No Public Ceremony</i> )	December 19

## **SPRING SEMESTER 2021**

All Classes Begin	January 19
1st 8-week Online Session Ends	March 12
Spring Break	March 15-19
2nd 8-week Online Session Begins	March 22
Holiday	April 2
Classes End	May 7
Finals Week	May 10-14
2nd 8-week Online Session Ends	May 14
Commencement	May 15

*(Check the website for up-to-date information.)*

# Table of Contents

Academic Calendar.....	v
Table of Contents.....	vi
I. General Information.....	1
<b>MISSION STATEMENT</b> .....	1
<b>PURPOSE</b> .....	1
<b>THEOLOGICAL STATEMENT</b> .....	1
<b>HISTORY</b> .....	1
<b>TIMELINE</b> .....	2
<b>FACILITIES</b> .....	5
<b>ACCREDITATION</b> .....	5
<b>THE CITY OF AUSTIN</b> .....	5
<b>NOTICE</b> .....	5
II. Admissions Policies and Procedures.....	6
<b>TO PROSPECTIVE STUDENTS</b> .....	6
<b>DEGREE PROGRAMS</b> .....	6
BACHELOR OF ARTS IN CHRISTIAN STUDIES (B.A.C.S.) .....	6
MASTER OF ARTS IN CHRISTIAN MINISTRY (M.A.C.M.) .....	6
<b>PROCEDURES FOR ADMISSION</b> .....	6
BACHELOR OF ARTS IN CHRISTIAN STUDIES (ONLINE AND ON-CAMPUS).....	6
MASTER OF ARTS IN CHRISTIAN MINISTRY (ON-CAMPUS) .....	8
PROVISIONAL ADMISSION .....	9
SPECIAL ADMISSION.....	9
AUDITORS.....	9
<b>IMMUNIZATION POLICY</b> .....	9
EXEMPTIONS .....	9
VACCINE WAIVER EXEMPTION .....	10
<b>DISABILITY ACCOMMODATION INFORMATION</b> .....	10

<b>NON-DISCRIMINATORY POLICY</b> .....	11
<b>III. Tuition and Financial Policies</b> .....	12
<b>TUITION AND FEES</b> .....	12
<b>PAYMENT PROCESS AND PLAN</b> .....	12
<b>REFUND POLICY AND FEES</b> .....	13
<b>FINANCIAL RESPONSIBILITY</b> .....	14
<b>FINANCIAL AID REFUNDS</b> .....	14
<b>IV. Financial Aid</b> .....	15
<b>FUNDING YOUR AUSTIN GRAD EDUCATION</b> .....	15
PERSONAL FUNDS .....	15
AUSTIN GRAD SCHOLARSHIPS .....	15
CHURCH OR EMPLOYER MATCHING .....	15
VETERAN EDUCATION BENEFITS .....	15
FEDERAL FINANCIAL AID PROGRAMS .....	16
APPLYING FOR FEDERAL AID .....	16
<b>FEDERAL AID POLICIES</b> .....	17
SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL AID ELIGIBILITY .....	17
SAP DEFINITIONS FOR CALCULATIONS .....	18
RETURN OF TITLE IV FEDERAL STUDENT AID .....	19
VETERANS EDUCATION FINANCIAL POLICIES .....	20
<b>V. Academic Programs</b> .....	21
<b>BACHELOR OF ARTS IN CHRISTIAN STUDIES (ONLINE AND ON-CAMPUS)</b> .....	21
STUDENT LEARNING OUTCOMES .....	21
COURSE OF STUDY .....	21
<b>MASTER OF ARTS IN CHRISTIAN MINISTRY (ON-CAMPUS)</b> .....	22
STUDENT LEARNING OUTCOMES .....	22
COURSE OF STUDY .....	23
<b>SPECIALIZATIONS</b> .....	23
GRADUATE-LEVEL .....	25
UNDERGRADUATE-LEVEL .....	27

POLICIES .....	28
<b>VI. General Academic Information &amp; Policies.....</b>	<b>30</b>
<b>FULL-TIME, PART-TIME STATUS .....</b>	<b>30</b>
<b>STUDENT EMPLOYMENT .....</b>	<b>30</b>
<b>HEALTH INSURANCE.....</b>	<b>30</b>
<b>RESOURCES FOR LEARNING .....</b>	<b>30</b>
<b>TUTORING PROGRAM .....</b>	<b>31</b>
<b>GRADING .....</b>	<b>31</b>
<b>DEFINITION OF CREDIT HOUR.....</b>	<b>32</b>
<b>TRANSCRIPT REQUESTS.....</b>	<b>32</b>
<b>WITHDRAWAL .....</b>	<b>32</b>
<b>ACADEMIC PROBATION .....</b>	<b>32</b>
<b>DISCONTINUANCE.....</b>	<b>33</b>
<b>DISMISSAL .....</b>	<b>33</b>
<b>APPLYING FOR GRADUATION .....</b>	<b>33</b>
<b>DRUG AND ALCOHOL POLICY.....</b>	<b>34</b>
<b>GRIEVANCE PROCEDURE.....</b>	<b>34</b>
<b>NOTIFICATION OF STUDENT RIGHTS AND CONFIDENTIALITY OF STUDENT INFORMATION .....</b>	<b>35</b>
INSPECT AND REVIEW EDUCATION RECORDS .....	35
REQUEST AN AMENDMENT TO THE EDUCATION RECORD THAT THE STUDENT FINDS INACCURATE .....	35
CONSENT TO RELEASE OR TO RESTRICT DISCLOSURE OF PERSONALLY IDENTIFIABLE INFORMATION, EXCEPT UNDER CERTAIN LIMITED CIRCUMSTANCES WHEN, BY LAW, CONSENT IS NOT REQUIRED .....	36
FILE A COMPLAINT.....	37
<b>PROTECTING STUDENT PRIVACY IN DISTANCE EDUCATION COURSES .....</b>	<b>37</b>
<b>INFORMATION TECHNOLOGY (IT) POLICIES.....</b>	<b>37</b>
<b>INTELLECTUAL PROPERTY RIGHTS .....</b>	<b>39</b>
<b>VII. Courses of Instruction.....</b>	<b>42</b>
<b>DIVISION OF BIBLICAL STUDIES .....</b>	<b>42</b>
<b>DIVISION OF CHURCH HISTORY AND THEOLOGY .....</b>	<b>46</b>
<b>DIVISION OF MINISTRY.....</b>	<b>47</b>
<b>DIVISION OF CHRISTIAN STUDIES .....</b>	<b>50</b>



VIII. Student Life .....	51
<b>CHAPEL</b> .....	51
<b>GUEST LECTURERS</b> .....	51
<b>STUDENT GOVERNMENT</b> .....	51
<b>COMMENCEMENT</b> .....	51
<b>STUDENT PLACEMENT</b> .....	51
<b>STUDENT HANDBOOK</b> .....	51
IX. Key Endowments .....	52
X. Scholarships and Other Funds .....	54
XI. Administration, Faculty, and Board of Trustees .....	57
<b>ADMINISTRATION</b> .....	57
<b>FACULTY</b> .....	57
<b>EMERITUS FACULTY</b> .....	58
<b>ADJUNCT FACULTY</b> .....	58
<b>BOARD OF TRUSTEES</b> .....	59

# I. General Information

## **MISSION STATEMENT**

The Austin Graduate School of Theology's mission is to promote knowledge, understanding, and practice of the Christian faith as taught in the Scriptures.

## **PURPOSE**

The Austin Graduate School of Theology (Austin Grad) discharges its mission through a single focus of theological studies that is represented in its two unique degree programs, the Bachelor of Arts in Christian Studies, and the Master of Arts in Christian Ministry, as well as through a variety of programs and activities. Courses of study provide instruction for those preparing for service as ministers, missionaries, or other vocations, as well as for university students and other interested persons who may not wish to pursue a degree. Seminars and lecture series provide continuing education for churches and church leaders. Publications incorporating faculty research extend the services of Austin Grad to a wider audience. Regular occasions for community worship, such as chapel services and student association events, place all these programs and activities in a context of commitment to the glory of God.

## **THEOLOGICAL STATEMENT**

We acknowledge one God, the Creator of heaven and earth, revealed in the Old and New Testaments as Father, Son, and Holy Spirit. We believe in the uniqueness and finality of God's revelation in the life, death, and resurrection of Jesus Christ, and in the ultimate triumph of his kingdom. We believe that the risen Christ continues his ministry to the world through his Spirit in the community of faith; we believe that membership in the body of Christ nurtures Christian faith, is essential to Christian growth, and is necessary for salvation. We acknowledge the Bible as the only rule for Christian faith and practice. We maintain the centrality and importance of Christian preaching to the mission of the church. In continuity with the Restoration Tradition of Christian faith and practice, in matters of faith we seek unity; in matters of opinion, liberty; in all things, charity.

## **HISTORY**

The institution known today as Austin Graduate School of Theology, or Austin Grad, was established in 1917 as an academic chair for biblical instruction in connection with the University of Texas at Austin. Through its robust history, the school experienced a period of time when, for lack of funds during a difficult era, its functions ceased temporarily, but the impulse for creating and maintaining a center where individuals could study and work together to know, understand, practice, and pass on the Christian faith never died. Once reopened, Austin Grad began a period of growth and expansion that has continued to this day, giving promise of a thriving and faithful future, through the grace of God.

*(The preceding excerpt and following timeline are from the book, A Cloud of Witnesses, by Libby Weed.)*

## TIMELINE

DATE	EVENT	LEADERSHIP
October 1917	Institution founded as a Bible Chair connected with The University of Texas under the direction of the elders of University (Avenue) Church of Christ	Allen Booker (A. B.) Barret, Director (d. 1951) George Henry Pryor (G. H. P.) Showalter, Instructor (d. 1954)
1919-1927	Bible Chair continues under new leadership; Roberson continues to teach through 1927, when he leaves to become head of the Bible Department at Abilene Christian College	Charles H. Roberson, Director (d. 1953)
1928-1951	Bible Chair closes as a result of financial constraints and remains closed through Great Depression and war years; in 1940, G. H. P. Showalter expresses hope to church elders for Bible Chair to be reinstated soon	
September 1951	Bible Chair reopens and Director/Instructor is appointed; serves until January 1956 and moves to Abilene for work with family business	Ray McGlothlin, Jr., Director and Instructor
September 1954	Instructor appointed	Robert L. (Bob) Johnston, Instructor
February 1956	Director appointed; serves through June 1956 and leaves to take faculty position at Abilene Christian College	Robert L. Johnston, Director (d. 2014)
September 1956	Director appointed; serves through 1959 and leaves to pursue graduate studies at the University of Edinburgh; later joins the faculty of Abilene Christian College	Earle McMillan, Director and Instructor (d. 2013)
August 1959	Director appointed; continues as Instructor through 1971 when he resigns to work with Texas Youth Council as Coordinator of Chaplains (one-year sabbatical in 1969)	Gene Patterson, Director and Instructor (d. 2014)
1961	Elders appoint a planning committee to explore avenues of development for the university program	
1962	Bible Chair becomes known as Biblical Studies Center, including the work of both Chair and Campus Ministry	
January 1964	Director/professor appointed; serves through October 1964	Ernest P. Laseter, Director (d. 2002)
May 1964	Dedication of Biblical Studies Center building at 108 E. 19 <sup>th</sup> St.	
April 1965	Director appointed as part-time; becomes full-time in February 1967; serves through June 1970 and leaves for a ministry position in California	David Malone, Director
1965	Advisory Development Council created to engage supporters outside the UA Church in advancing the interests of the Biblical Studies Center	
Summer 1969	Property at 1909 University Avenue, adjacent to UA parking lot, purchased and remodeled to become the new BSC building	
August 1969	Professor appointed while Gene Patterson takes one-year sabbatical; Willis leaves for an editorial position at Sweet Publishing in May 1970	Wendell Willis, Professor

DATE	EVENT	LEADERSHIP
August 1970	Director appointed; serves through August 1974 when he leaves for a career in real estate	Gerald Gafford, Director (d. 2018)
September 1971	Professor appointed; later named Academic Director as BSC seeks to expand and recruit teachers with Ph.D. degrees	Pat E. Harrell, Professor and Academic Director
June 1972	Professor appointed; serves through 1974 and leaves for a ministry position in Arlington, Texas	Jim Reynolds, Professor
September 1972	Professor appointed; serves until his retirement in 2012	Allan McNicol, Professor
June 1974	Tower Manor at 1908 University Avenue purchased	
August 1974	Professors appointed as Jim Reynolds leaves and the faculty expands; Thompson serves until 1992, when he leaves for a faculty position at Abilene Christian University; Weed serves until his retirement in 2011	James Thompson, Professor Michael Weed, Professor
December 1974	Administrative Director appointed to administer largest Bible Chair program among the various chairs functioning on the University of Texas campus	Claude Hocott, Administrative Director
July 1975	Professor appointed; serves through August 1985 and leaves for a faculty position at Abilene Christian University	Tony Ash, Professor
Fall 1975	Incorporation as Institute for Christian Studies, offering upper division credit and B.A. degrees through Abilene Christian University	
Fall 1975	First President appointed; serves in this role through 1985	Claude Hocott, President
January 1977	Pat Harrell named A. B. Cox Professor of Christian Studies	Pat E. Harrell, Professor (d. 1978)
1978	Administrative and Development Board created to provide leadership and support	
1978	Program in Ministry begins	
August 1979	Professor appointed; served through July 1983 and leaves for a ministry position in North Carolina	Paul Watson, Professor
April 1980	First issue of <i>Christian Studies: Scholarship for the Church</i> is published, originally titled <i>Faculty Bulletin</i> ; publication continues to the present day	
May 1982	After an inaugural session in the late 1970s, first Ministers' Sermon Seminar held; continues annual activities and service through the present day	
1983	Certification to award degrees granted to Institute for Christian Studies by the Texas Higher Education Coordinating Board	
May 1984	Professor appointed; serves through June 1987 and leaves for a faculty position at Pepperdine University	Rick Marrs, Professor
1985	Candidacy status to confer degrees granted Institute for Christian Studies by the Southern Association of Colleges and Schools Commission on Colleges	
August 1985	President and Vice President appointed; President serves through July 1992 and leaves for a faculty	James Thompson, President Jack Wright, Vice President, and later

DATE	EVENT	LEADERSHIP
	position at Abilene Christian University; Vice President becomes Vice Chancellor in 2001 and serves through 2014	Vice Chancellor (d. 2016)
June 1985	Professor appointed; serves through August 1988 and leaves for a position at Emory University library	Pat Graham, Professor
August 1987	Professor appointed; serves through 1992 and leaves for a mission role with Eastern European Missions	Douglas Gragg, Professor
December 1987	Accreditation for Institute for Christian Studies to confer degrees granted by SACSCOC	
May 1988	Bible Chair status ends following opinion by Texas Attorney General that the arrangement could violate the separation of church and state	
August 1989	Professor appointed; serves through May 1996 and leaves for a position as head of the Graduate Bible Department at Lipscomb University	Gary Holloway, Professor
1989	Construction begins on new three-story facility for Institute for Christian Studies at 105 E. 20 <sup>th</sup> St.	
May 1991	Dedication of Institute for Christian Studies building at 105 E. 20 <sup>th</sup> St.	
August 1992	Professor of Old Testament appointed; continues to serve through the present day	Mark Shipp, Professor
1992	President appointed; serves through 2000 as President and then as Chancellor through 2017	David Worley, President
1992	Institute for Christian Studies begins offering M.A. degrees through Abilene Christian University	
June 1993	Professor appointed; continues to serve through the present day	Jeffrey Peterson, Professor
1994	Chancellor appointed; serves until his death in 2001	Claude Hocott, Chancellor (d. 2001)
1995	Independent Board of Trustees established; continues to serve to the present day	
1999	Administrator appointed; named Vice President in 2001 and continues to serve to the present day	Dave Arthur, Financial Officer and Vice President
2001	Chancellor appointed; serves until his death in 2017	David Worley, Chancellor (d. 2017)
2001	President appointed; serves until 2003 and leaves to work with Lifeline Chaplaincy	Carson Stephens, President
2001	Master of Arts in Theological Studies degree offered by Institute for Christian Studies	
2002	Name changed to Austin Graduate School of Theology	
2003	President appointed; continues to serve to the present day	Stan Reid, President
2008	New building acquired at 7640 Guadalupe St.	
2008	Library director named; continues to present day as Librarian and Assistant Professor	Todd Hall, Library Director
2012	Professors appointed as Michael Weed and Allan McNicol retire (2011 and 2012, respectively); both continue to serve to the present day	Keith Stanglin, Professor Daniel Napier, Professor
2014	Online course offerings begin	
2015	Christian Studies Blog subscription service begins	

## **FACILITIES**

The Austin Grad campus is located near several central Texas major transportation arteries, including Interstate 35, Highway 183, and Loop 1 (MoPac). The campus houses administrative and academic offices, classrooms, a student activity center, and bookstore. It also affords a large theological library with access to technology resources and a comprehensive collection of databases for religious studies. The campus has ample parking and includes space for future growth.

## **ACCREDITATION**

Austin Graduate School of Theology is accredited by the Southern Association of Colleges and Schools Commission on Colleges to awards bachelor's and master's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur GA 30033-4097, or call (404) 679-4500 for questions about the accreditation of Austin Graduate School of Theology.

## **THE CITY OF AUSTIN**

Founded in 1835 as Waterloo and later renamed for Stephen F. Austin, the city has grown to over 950,000 inhabitants, with over 2 million in the surrounding five (5)-county area. As the state capital, Austin is the location for numerous state and federal offices. Many colleges and universities stand within a 35-mile radius of the business district.

Numerous museums, historic sites, and tourist attractions make Austin an interesting place to visit and live. The city is located on the Colorado River in the foothills of the Texas Hill Country. From Austin the Highland Lakes stretch upriver for over 150 miles, providing for numerous resort and recreation facilities. Central Texas has many campgrounds, large park areas, and athletic facilities. Other cultural resources, such as performing arts, countless festivals, and sports events contribute to the diversity to which students can be exposed in their theological training.

## **NOTICE**

Austin Graduate School of Theology reserves the right to amend information contained in this catalogue at any time, including admissions and financial aid policies and procedures and charges for tuition, fees, and other institutional services, at the discretion of the administration or when mandated by regulatory agencies. When such changes do occur, every effort will be made to provide adequate notice to all affected by the changes. In addition, check for updates on our website at [www.AustinGrad.edu](http://www.AustinGrad.edu).

## II. Admissions Policies and Procedures

### TO PROSPECTIVE STUDENTS

Austin Grad reserves the right to exercise discretion in granting or denying admission of applicants to any program, including enrollment through Special Admission, on any grounds consistent with its educational standards, its stated purpose and mission, and its understanding of itself as a community of faith.

### DEGREE PROGRAMS

#### BACHELOR OF ARTS IN CHRISTIAN STUDIES (B.A.C.S.)

- Online
- On-campus

*\*Austin Grad offers courses in the major of the B.A. degree. General education courses may be transferred in at admission or completed concurrently at another institution.*

#### MASTER OF ARTS IN CHRISTIAN MINISTRY (M.A.C.M.)

- On-campus

### PROCEDURES FOR ADMISSION

#### BACHELOR OF ARTS IN CHRISTIAN STUDIES (ONLINE AND ON-CAMPUS)

##### Students Must

- Have proof of high school completion or diploma equivalent.
  - Verified through official school document.
- Have completed twenty-four (24) semester hours of transferable credit, with at least twelve (12) hours completed in the core, including at least three (3) hours in English language and literature.
- Have a 2.0 minimum GPA.
- Additional assessment may be required based on evaluation of academic history.
- The State of Texas has mandated that all new, transfer, readmitted, and special students and students enrolling following a break of at least one (1) long semester are required to provide documentation of immunization to the Office of Admissions for meningococcal meningitis. See “Immunization Policy” at the end of this section for complete information.

##### To Apply

- Submit an Application for Admission.
- Submit the \$25 nonrefundable application fee ONLY if submitting a paper application (payable to Austin Grad). The application fee is waived for all applications submitted online.
- Submit a one (1)-page essay responding to the following prompt: Write a five (5)-paragraph essay explaining your ministry goals and how Austin Grad can help you meet these goals. Be sure your essay includes an introduction, supporting body paragraphs, and a conclusion.

- Provide official transcripts of all credits attempted and earned through all previously attended institutions of higher education. Institutions should send transcripts directly to Austin Grad rather than the student.
- Students for whom English is a second language must submit a paper-based test score (PBT) of 550 or an internet-based test score (iBT) of 80 or higher on the TOEFL.
- All students accepted into any degree program must sign and return the **Letter of Acceptance** for their admission to be considered complete.

#### Additional Requirements for International Students

- Due to the specialized nature of our school, general education courses (required for the Bachelor of Arts degree – sixty-nine (69) hours total) must be taken at other accredited institutions within your country or the United States. **All general education requirements must be completed before applying to Austin Grad.**
- Official transcripts sent directly to the Office of the Registrar from the institution(s) attended. Austin Grad may request that the applicant provide an official evaluation of transcripts.
- Due to the expense of converting and transferring international funds, students are required to have payment arrangements approved by Austin Grad. Funds must be received in U.S. dollars and cleared at least one (1) week prior to each term start date.
- See the Office of the Registrar for details regarding the following additional requirements: physical examination, health insurance, and proof of financial status.

#### Residency Requirement

A minimum of thirty-six (36) hours of coursework must be completed in residence at Austin Grad for students in the B.A.C.S. degree program.

#### Assessment Test

All students entering the Bachelor of Arts in Christian Studies degree program are required to take an assessment test to evaluate competencies in general education subjects. Students can check with the Office of the Registrar to find the nearest testing location and arrange to take the full Texas Success Initiative Assessment (TSIA). Students not achieving a satisfactory score may be referred for additional coursework in the relevant subject. Students need to make arrangements to take the assessment test prior to the start of the first semester of enrollment. Students should receive test results at the conclusion and are responsible for delivering these to Austin Graduate School of Theology as soon as possible. Results should be submitted to:

Office of Admissions  
Austin Graduate School of Theology  
7640 Guadalupe St. | Austin TX 78752-1333  
Main: (512) 476-2772 | Email: [Admissions@AustinGrad.edu](mailto:Admissions@AustinGrad.edu) | Fax: (512) 476-3919

#### Transfer of Credits for the B.A.C.S. Degree

Austin Grad accepts transfer hours from regionally accredited institutions. In addition, up to fifteen (15) semester-hours of credit from other institutions may be accepted in transfer toward the B.A. degree in cases where Austin Grad assesses this as equivalent to college-level work. Transfer credit applied to major



coursework must be upper-division (junior, senior) level. No transfer credit under the grade of C will be accepted.

Austin Grad will accept up to thirty (30) hours of advanced placement through the College Level Examination Program (CLEP) or the College Board Advanced Placement (AP). The minimum credit-granting score for CLEP is fifty (50). Students desiring credit for AP courses will need to contact the registrar for details concerning acceptable AP scores. All students who request credit through CLEP or AP must have official test scores sent directly to the Office of the Registrar.

#### Veterans and Active-Duty Military

Veterans and Active-Duty Military may be awarded credit for courses or experiences that have American Council on Education (ACE) credit recommendation.

### MASTER OF ARTS IN CHRISTIAN MINISTRY (ON-CAMPUS)

#### Students Must

- Have a bachelor's degree from a regionally accredited institution.
- Have a 2.5 minimum GPA.

#### To Apply

- Submit an Application for Admission.
- Submit the \$25 nonrefundable Application Fee ONLY if submitting a paper application (payable to Austin Grad). The Application Fee is waived for all applications submitted online.
- Submit a one (1) to two (2)-page typed essay stating goals for ministry and/or reasons for pursuing the M.A.C.M.
- Submit three (3) letters of reference, including one (1) from a professor and one (1) from a minister or leader of the congregation where the applicant is actively involved.
- Provide official transcripts of all credits attempted and earned through all previously attended institutions of higher education. Institutions should send transcripts directly to Austin Grad rather than the student.
- Students for whom English is a second language must submit a paper-based test score (PBT) of 550 or an internet-based test score (iBT) of eighty (80) or higher on the TOEFL.
- All students accepted into any degree program must sign and return the **Letter of Acceptance** for their admission to be considered complete.

#### Residency Requirement

A minimum of twenty-four (24) hours of graduate-level coursework must be completed in residence at Austin Grad for students in the M.A.C.M. degree program.

#### Transfer of Credits for the M.A.C.M. Degree

Austin Grad accepts transfer hours from regionally accredited institutions. No transfer credit under the grade of B will be accepted.

## General

Priority consideration is given to students who apply for admission no later than July 1 for the fall semester and no later than December 1 for the spring semester.

Application documents and fees should be submitted to:

Office of Admissions  
Austin Graduate School of Theology  
7640 Guadalupe St. | Austin TX 78752-1333  
Main: (512) 476-2772 | Email: [Admissions@AustinGrad.edu](mailto:Admissions@AustinGrad.edu) | Fax: (512) 476-3919

## **PROVISIONAL ADMISSION**

An applicant to a degree program who does not meet all the academic qualifications for that program may be permitted to enroll in the regular course of study on a conditional basis known as Provisional Admission. A provisional student must enroll in required coursework for their degree program. Undergraduate students must earn at least a 2.0 GPA in their first twelve hours, and graduate students must earn at least a 2.5 GPA in their first twelve hours (which must include one (1) language course).

Upon successful completion of these hours, a provisional student may attain full admission status. Provisional students who do not achieve this requirement will be involuntarily withdrawn (see 'Discontinuance' in the *Academic Programs and Information* section of this catalogue). Provisionally admitted students are encouraged to take advantage of the Tutoring Program (see 'Tutoring Program' in the *Academic Programs and Information* section of this catalogue).

## **SPECIAL ADMISSION**

Special Admission is granted to students taking courses for credit but not enrolled in a degree program at Austin Grad. Students wishing to continue beyond twelve (12) credit hours must request permission through the Office of the Registrar. Students who satisfactorily complete thirty (30) credit hours may request a Certificate in Biblical and Theological Studies.

## **AUDITORS**

Students wishing to take courses at Austin Grad without enrolling for academic credit may do so as auditors. Auditors must register and make full payment before attending a class. Students wishing to audit a graduate-level course must have an undergraduate degree or instructor approval. Online courses cannot be audited.

## **IMMUNIZATION POLICY**

The State of Texas has mandated that all new, transfer, readmitted, and special students and students enrolling following a break of at least one (1) long semester are required to provide documentation of immunization to the Office of Admissions for meningococcal meningitis.

## **EXEMPTIONS**

- Students who are twenty-two (22) years of age or older by the first day of the start of the semester.

- Students enrolled only in online or other distance education courses.
- Students not admitted - Auditors, Special Students (non-degree seeking).

The initial meningococcal vaccine or booster must have been administered during the five (5)-year period preceding and at least ten (10) days prior to the first day of the first semester in which the student initially enrolls at an institution.

Appropriate documentation includes: the signature or stamp of a physician, his/her designee, or public health personnel on a form which shows the month, day, and year the vaccination dose or booster was administered; an official immunization record generated from a state or local health authority; or an official record received from school officials, including a record from another state. Students requesting an exemption for reasons of conscience must submit the Vaccine Waiver Exemption form available by request at Texas Department of State Health Services. An exemption for medical purposes must be obtained from a licensed physician or nurse practitioner, printed on letterhead paper, and signed by the appropriate licensed medical professional.

The Office of Admissions will provide new students with written notice, along with registration materials regarding (1) the right of the student or of a parent or guardian of a student to claim an exemption from the vaccination requirement, and (2) the importance of consulting a physician about the need for the immunization against bacterial meningitis to prevent the disease. This office will also monitor all applications to ensure compliance with the law and with Austin Grad policy. The Office of the Registrar will monitor this requirement for readmitted and special students to ensure compliance.

Students who have not provided approved documentation showing that they are in compliance with this Austin Grad immunization policy will not be allowed to attend classes. However, under justifiable circumstances, the director of admissions may grant extensions to individual students to extend the date to no more than ten (10) days after the first day of the semester in which the student initially enrolls.

### **VACCINE WAIVER EXEMPTION**

<http://www.THECB.state.tx.us/reports/PDF/2602.PDF?CFID=41741027&CFTOKEN=70137814>

Texas Higher Education Coordinating Board:

<http://www.THECB.state.tx.us/index.cfm?objectid=A641CD0D-E56A-A36A-1BCB39FF80781178>

### **DISABILITY ACCOMMODATION INFORMATION**

At Austin Grad, we realize that God has brought you to us for a special season of growth and preparation, and we are here to serve you during this time. With this understanding, this seminary complies with the Americans with Disabilities Act of 1990, and with Section 504 of the Rehabilitation Act of 1973, regarding students with disabilities.

After acceptance and prior to entering classes, a student with a disability must submit written request for accommodation to the designated Section 504 coordinator at [Admin@AustinGrad.edu](mailto:Admin@AustinGrad.edu), (512) 476-2772. The written request should include documentation from the student's treating health care provider

verifying their eligibility under Section 504 of the Rehabilitation Act, stating their need for the accommodation, and proposing the appropriate accommodation(s) that will address the student's needs. Austin Grad reserves the right to request additional documentation if the initial documentation is incomplete, inadequate, or out-of-date, thereby making the student's needs difficult to determine.

Austin Grad handles accommodation requests on a case-by-case basis. When appropriate, the seminary will develop accommodations in consultation with the faculty member for whose course the accommodations are sought. Austin Grad will not modify existing programs to the extent that it would result in a substantial change in the school's curriculum and academic standards or would place an undue financial or administrative burden on the school.

Austin Grad's Grievance Procedures should be utilized to address complaints of disability discrimination, retaliation, harassment, or failure to provide reasonable accommodation.

### **NON-DISCRIMINATORY POLICY**

Austin Grad does not discriminate in the administration of its educational or admissions policies, in the award of financial aid through scholarships, grants, work-study or loan programs, or in any other school program. In accordance with federal law, and in the conviction that all people are created in the image of God, Austin Grad admits men and women of all racial, national, and ethnic backgrounds to the rights, privileges, programs, and activities accorded and available to all students.

For questions concerning policies relating to Title IX, contact the following:

Dave Arthur, Title IX Coordinator  
Austin Graduate School of Theology  
7640 Guadalupe St. | Austin TX 78752-1333  
Main: (512) 476-2772 | Email: [TitleIX@AustinGrad.edu](mailto:TitleIX@AustinGrad.edu) | Fax: (512) 476-3919

# III. Tuition and Financial Policies

## **TUITION AND FEES**

### **TUITION**

#### **On-Campus Programs/Courses**

Undergraduate and graduate tuition is \$425 per semester hour. Auditor tuition is \$75.

#### **Online Programs/Courses**

Undergraduate tuition for online courses is \$425 per semester hour plus a \$100 per semester hour online fee. Online courses are not available to audit.

*\*There are no fees related to verification of student identity.*

### **FEES**

All students taking courses for credit are assessed a Technology Fee of \$100 per semester. In addition, students taking courses on campus are assessed a Facility Use Fee of \$75 per semester for credit students and \$25 per semester for Auditors. Both fees are assessed per semester (fall, spring, summer) not per course or eight (8)-week term.

Students also bear costs of textbooks and class materials.

## **PAYMENT PROCESS AND PLAN**

### **PAYMENT PROCESS**

Payments may be made by mail or at the receptionist's desk at Austin Grad's main office in one of the following ways: cash, check, money order, or credit card.

All students are required to make payment arrangements prior to being officially enrolled in classes. If prior semester charges have not been paid in full, the student will not be allowed to register until satisfactory arrangements have been made.

### **PAYMENT PLAN**

Students may request to pay tuition charges through Austin Grad's payment plan. Plans vary to accommodate for course length. Payments are based on charges for tuition and fees less pending financial aid credits (Students must have all required financial documentation completed for financial aid to be considered).

#### **Sixteen-Week Courses (On-campus)**

Require a minimum payment of one-third ( $\frac{1}{3}$ ) of balance upon registration. The remaining balance will be due in three (3) monthly installments.

### Eight-Week Courses (Online)

Require a minimum payment of one-third ( $\frac{1}{3}$ ) of balance upon registration; one-third ( $\frac{1}{3}$ ) due first week of class and the remaining one-third ( $\frac{1}{3}$ ) due by the end of the fourth week.

### One- to Four-Week Courses

Full payment must be made prior to the first day of classes.

Students are responsible to track payment dates and make payments on time. There is a \$15 late fee for payments over five (5) days late. At its discretion, Austin Grad may revoke the payment plan option for students who repeatedly make late payments.

## **REFUND POLICY AND FEES**

Refunds are based on the date of official notice of withdrawal, which is the date the Office of the Registrar receives the notice. The following refund schedule applies when dropping or withdrawing from a course (based on calendar days, not class days);

### Sixteen-Week Courses (On-campus)

1st - 14th day	100% refund (Add/Drop Period)
15th - 22nd day	50% refund
22nd - 29th day	25% refund
After 29th day	No refund

### Eight-Week Courses (Online)

NOTE: Due to non-recoverable costs related to providing online courses, Austin Grad is only able to give a 100% refund through the first day of class.

2nd - 7th day	80% refund
8th - 14th day	50% refund
After 14th day	No refund

### One- to Four-Week Courses

1st day	100% refund (Add/Drop Period)
2nd - 3rd day	50% refund
After 3rd day	No refund

### General

Schedule additions or changes after the Add/Drop Period are subject to a \$25 Administrative Fee.

Tuition for Auditors, Technology Fees, and Facility Use Fees are non-refundable after the period for 100% tuition refunds.

Dates for the Add/Drop Periods and refund schedules are published on the Austin Grad Academic Calendar each year.

## **FINANCIAL RESPONSIBILITY**

Austin Grad maintains a Policy of Financial Responsibility. This policy requires all students, including those receiving financial assistance, must make financial arrangements to settle their financial obligations for tuition, books, and loans as those expenses are due. Students may not be allowed to enroll from semester to semester when tuition and other costs from prior semesters are unpaid. Students will not be allowed to graduate until all financial obligations to Austin Grad are discharged. Transcripts will not be issued to students who have outstanding financial obligations to Austin Grad.

## **FINANCIAL AID REFUNDS**

Refunds and repayments involving financial aid will be handled in accordance with federal regulations and institutional policies applicable to the situation (See 'Financial Aid' section of Catalogue). Distribution of any remaining federal aid funds will follow applicable federal regulations.

## IV. Financial Aid

Austin Graduate School of Theology is committed to practicing and encouraging good stewardship. To foster this, a number of financial aid programs are available to assist students in minimizing or eliminating the need to incur debt while working toward their degree. We invite prospective and continuing students to contact our Office of Financial Aid at [FinAid@AustinGrad.edu](mailto:FinAid@AustinGrad.edu) to discuss options and eligibility.

**IMPORTANT:** Students wishing to utilize financial aid for tuition and fee payment must complete processing prior to published deadlines or make other payment arrangements. Please contact the Office of Financial Aid with any questions.

Students who are familiar with the federal aid process may wish to go directly to the section, Applying for Federal Aid, on the next page. For those new to federal aid or interested in other types of aid, the following provides an overview of programs and policies.

### **FUNDING YOUR AUSTIN GRAD EDUCATION**

#### **PERSONAL FUNDS**

Personal Funds are those from you or your family. Many of our students work in area churches or secular jobs while working toward their degree. If you are relocating to the Austin area to attend, check with the dean of students for potential openings/internships in local churches.

#### **AUSTIN GRAD SCHOLARSHIPS**

Through the generosity of supporters, a number of scholarship funds have been established to assist students preparing for service in full-time or lay ministry. Individual funds are described in this Catalogue. Eligibility is based upon enrollment in a degree program, financial need, academic history, and ministry involvement or potential. To apply, students must complete the Austin Grad Financial Aid Application. Priority is given to applications received by July 1 for fall semesters and November 15 for spring semesters.

The Austin Grad Financial Aid Application is available in the Office of Financial Aid or on our website at [www.AustinGrad.edu](http://www.AustinGrad.edu). Submit completed application to the Austin Grad Office of Financial Aid.

#### **CHURCH OR EMPLOYER MATCHING**

Students often have supporting churches that pay all or part of their tuition. Austin Grad may match a portion of this support – up to 25% of your full tuition payment. When a matching award is combined with another scholarship award, the total of both may not exceed 25% of tuition. Contact our Office of Financial Aid for details. If you plan to work in a secular job while in school, check with your employer for programs that may help fund your education.

#### **VETERAN EDUCATION BENEFITS**

Austin Grad degree programs are approved for all major veteran education benefits. Veterans, dependents, and survivors of veterans may be eligible. Contact our Office of Financial Aid for assistance.



## FEDERAL FINANCIAL AID PROGRAMS

Austin Grad participates in a number of Title IV Federal Student Aid Programs. All require the completion of the Free Application for Federal Student Aid (FAFSA - see below).

- Federal Pell and Supplemental Equal Opportunity Grants are based on financial need and available to students working toward their first undergraduate degree.
- The William D. Ford Federal Direct Loan Program provides for Stafford subsidized and unsubsidized loans. Repayment of these loans may be deferred while you are attending at least half-time in a degree program.
  - *Subsidized* loans are awarded according to demonstrated financial need and are available only to undergraduate students. The federal government pays interest while the borrower is enrolled at least half-time in a degree program and during a six (6)-month grace period. Repayment of the loan begins at the end of the six (6)-month grace period after leaving school or dropping below half-time.
  - *Unsubsidized* loans are awarded regardless of demonstrated need and are available to both undergraduate and graduate students. Interest begins accruing from the date of disbursement. By making interest payments while in school, capitalization of the interest can be avoided. When interest is capitalized, it is added to the principal amount of the loan upon which further interest charges are based.
  - *PLUS loans* (Parent Loans for Undergraduate Students) are for parents of dependent students. These can be used to supplement other financial aid awarded to a student, such as the Direct Stafford Loan. Repayment of the Direct PLUS Loan is not deferrable. Parents must begin repayment within 60 days after the entire loan has been disbursed.
- Federal Work-Study positions are available to both undergraduate and graduate degree students. Eligibility is based on financial need. Work hours can be adjusted to fit course schedules; but are usually limited from three (3) up to ten (10) hours per week.

## APPLYING FOR FEDERAL AID

### FAFSA

- Complete your Free Application for Federal Student Aid (FAFSA) online at [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov) each academic year (fall-spring). Request your FAFSA be sent to Austin Grad using school code 017322.

### FSA ID

- To use the FAFSA website, you will need to set up a Federal Student Aid ID (FSA ID) - a username and password. The FSA ID has replaced the PIN number previously used to login and sign the FAFSA.
- Your FSA ID will also allow access to your financial aid information at several other Department of Education websites, including [www.NSLDS.ed.gov](http://www.NSLDS.ed.gov) and [www.StudentLoans.gov](http://www.StudentLoans.gov).

### FAFSA Priority Deadlines

- Students should complete the FAFSA online at least forty-five (45) days prior to start of classes. This allows time to determine eligibility and for any award to be applied as payment at registration.

Students submitting their FAFSA after this date may be required to make other payment arrangements to register.

#### Student Eligibility

- Students must meet certain eligibility requirements to participate in Federal Aid Programs. These are outlined in the Handbook, “Financial Aid at Austin Grad: Overview and Policies.” The Handbook can be obtained through the Office of Financial Aid or on Austin Grad’s website.

#### Return of Federal Aid Awards

- All students receiving Title IV (federal) student aid are subject to return a portion of that aid if withdrawing prior to the 60% point of any enrollment period. The amount of funds to be returned, if any, is calculated according to the date of withdrawal and federal guidelines. Federal Work-Study funds already paid are not subject to this policy.

#### Master Promissory Note

- Students accepting a loan award through the Direct Loan Program must complete and electronically sign a Master Promissory Note (MPN) with the federal government before any loans will be processed or disbursed (paid) to their account.
- Loan Counseling: All Direct Loan borrowers must complete electronic Entrance and Exit Counseling as a requirement of their loan agreement. These sessions are intended to provide borrowers with an understanding of their rights and responsibilities under the Direct Loan Program. Entrance Counseling must be completed before the student’s first loan is processed. Exit Counseling is to be completed upon graduation or withdrawal from the program.
- To complete an MPN and Entrance Counseling, students should log into the federal loan website, StudentLoans.gov, using the PIN number used for their FAFSA.

### **FEDERAL AID POLICIES**

#### **SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL AID ELIGIBILITY**

All students who wish to qualify for federal financial aid while attending Austin Graduate School of Theology are required to maintain Satisfactory Academic Progress (SAP). Satisfactory Academic Progress has three (3) standards:

- Minimum grade point average.
- Minimum credit hour completion rate.
- Completion of a degree within a maximum number of credit hours attempted.

If a student meets all of these standards, he/she is eligible to be considered for financial aid. If a student does not meet any one of these standards, he/she is not eligible to receive financial aid. The following details these standards.

#### Minimum Grade Point Average (GPA)

See current policies on minimum GPA under General Academic Information/Policies; Academic Probation.

### Minimum Credit Hour Completion Rate

Students must complete a minimum of 67% of credit hours attempted within the most recent year and cumulatively for all semesters enrolled. Following each spring semester, the Office of the Registrar evaluates student completion rates.

### Completion of a Degree Within a Maximum Number of Credit Hours Attempted

Students are eligible to receive financial aid for a maximum of 150% of credit hours required for their degree. Currently, Austin Grad offers two (2) degrees. The Bachelor of Arts in Christian Studies degree is 120 credit hours, which means students must complete these in no more than 180 credit hours attempted. The thirty-nine (39)-hour Master of Arts in Christian Ministry degree allows up to fifty-four (54) attempted hours (this number may increase if additional background coursework is required).

### **SAP DEFINITIONS FOR CALCULATIONS**

- Grades counted as attempted and completed credit hours: A, B, C, and D (except transfer credit, which must be a minimum grade of C).
- Grades counted as attempted, but not completed credit hours: F, R, INC, VWD, WF, and WP.
- Grades not counted in SAP calculations: AU (audit) and all credit by examination grades, i.e. CLEP, Advanced Placement, etc.
- Transfer Credit: At the time of admission, only completed coursework which is accepted toward the degree is counted. All credits attempted taken after admission will be counted in SAP, including both completed and not completed.

### Probation

Failure to meet SAP will result in probationary status the following semester. A student may receive financial aid for one (1) semester while on probation, but not two (2) consecutive semesters.

### Re-establishing SAP and Financial Aid Eligibility

The Office of Financial Aid will notify students of their failure to meet SAP. However, each student is responsible for knowing his/her own status, whether or not they receive this notification. Students who fail to meet SAP may re-establish their eligibility in one (1) of two (2) ways. The student can earn the number of credit hours for which they are deficient or improve their GPA without financial aid. After the deficiency is resolved, the student must submit a written request to the Office of Financial Aid to review their eligibility.

### Appeals

If there were extenuating circumstances, such as illness, that prohibited the student from meeting SAP standards and those circumstances are now resolved, the student may submit a written appeal to the Office of Financial Aid. Appeals must include a detailed description of the circumstances that occurred during the semester in which the student failed to meet SAP policy. Any supporting documentation should also be included. Note that students seeking to re-establish financial aid eligibility remain ineligible to receive financial aid or to defer payment until the appeal process is completed. As such, students should be prepared to pay tuition and fees until an appeal has been granted. All appeal decisions by the Office of Financial Aid are final.

## RETURN OF TITLE IV FEDERAL STUDENT AID

A student who finds it necessary to completely withdraw from Austin Grad may have to repay a portion or all of their federal aid received. Students are strongly recommended to contact the Office of Financial Aid before dropping classes or withdrawing to determine how the change will affect their financial aid award for that semester. Withdrawals may also impact financial aid eligibility for future semester.

Once it's determined that a student withdraws or stops attending all classes, the Office of Financial Aid will determine whether the student and/or school may have to return federal aid that has been awarded. This will be determined and calculated according to Federal Title IV policies.

### Basis for Determining whether Funds need to be Returned

The amount of Title IV funds (other than Federal Work-Study) that must be returned to the Title IV programs is based solely on the length of time the student was enrolled before withdrawing. This policy is effective for complete or full withdrawal from a semester in which the student receives Title IV federal funds.

If the student withdraws before sixty (60) percent of the semester has elapsed, a percentage of Title IV funds will be returned to the federal program based on the length of time the student is enrolled prior to withdrawal. For example, if the student withdraws when fifty (50) percent of the semester has elapsed, fifty (50) percent of Title IV funds will be returned to the federal programs. The Office of Financial Aid will use required federal Return of Title IV worksheets to calculate the total aid 'earned' by a withdrawn student (other examples and sample worksheets are available in the Office of Financial Aid). After sixty (60) percent of the semester has elapsed, the student is considered to have earned all aid received for the semester. The number of days used in calculations is based upon the calendar dates for that semester and include weekends and holidays.

### Basis for Determining Date of Withdrawal (used in calculations)

The return of Title IV funds depends upon the date the student withdraws during the semester. Withdrawal date is defined as one of the following:

- The date the student provided the Office of the Registrar with official notification of withdrawal;
- The mid-point of the payment period or period of enrollment for which Title IV assistance was disbursed is used for a student who does not provide official notification of withdrawal (unless the School can document a later date); or
- The withdrawal date as determined from class attendance records, if available.

If a student stops attending classes, federal regulations require that Austin Grad consider the student withdrawn for financial aid purposes.

### Basis for Determining Which Title IV Funds are to be Returned

If the withdrawal date results in a percentage of Title IV aid not earned by the student, then return of Title IV aid will occur in the following order:

- 1) Unsubsidized Federal Stafford Loans

- 2) Subsidized Federal Stafford Loans
- 3) Federal PLUS Loans
- 4) Federal Pell Grants
- 5) Federal SEOG Grants

#### Summary of Return of Title IV Funds Process

Once a student is determined to have withdrawn or stopped attending, Austin Grad's Office of Financial Aid will use the definitions outlined above to:

- Determine date of withdrawal;
- Calculate the percentage of aid deemed to have been earned by the student;
- Calculate the percentage of aid not earned by the student, which must be returned to federal programs; and
- Contact the student in writing if funds must be returned. Correspondence will include the calculations used to determine the amount the student owes.

#### **VETERANS EDUCATION FINANCIAL POLICIES**

Graduate School of Theology permits any covered individual\* to attend or participate in the course of education during the period beginning on the date on which the individual provides Austin Grad's Financial Aid Office a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33 (a "certificate of eligibility" can also include a "Statement of Benefits" obtained from the Department of Veterans Affairs' (VA) website - eBenefits, or a VAF 28-1905 form for chapter 31 authorization purposes) and ending on the earlier of the following dates:

- The date on which payment from VA is made to Austin Grad.
- 90 days after the date Austin Grad certifies tuition and fees following the receipt of the certificate of eligibility.

Austin Grad will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to Austin Grad due to the delayed disbursement funding from VA under chapter 31 or 33.

\* A Covered Individual is any individual who is entitled to educational assistance under chapter 31, Vocational Rehabilitation and Employment, or chapter 33, Post-9/11 GI Bill benefits.

## V. Academic Programs

### **BACHELOR OF ARTS IN CHRISTIAN STUDIES (ONLINE AND ON-CAMPUS)**

The Bachelor of Arts in Christian Studies (B.A.C.S.), a liberal arts degree, is especially suited for those pursuing a life of service in the church and for those planning to enter seminary or graduate theological studies. Based on a foundation grounded in the classical liberal arts tradition, it seeks to bring the student through informed study of the Bible and historic Christian faith to mature development of a coherent world view whereby they may function well in the contemporary world.

#### **STUDENT LEARNING OUTCOMES**

1. The student will show mastery of the biblical story and familiarity with various genres of biblical literature (law, wisdom, gospel, epistle, etc.) and basic methods and principles of biblical exegesis.
2. The student will state the fundamental doctrines of historic Christian faith as summarized in the Apostles' and Nicene creeds and demonstrate familiarity with major persons and events in the history of Christianity.
3. The student will articulate major elements of a coherent Christian world view and be able to communicate this effectively in a local church or parachurch setting.
4. The student will demonstrate knowledge and use of word processing skills, subscription databases, Bible software, and other electronic study resources.
5. The student will attain the necessary foundations for lifelong learning and competent writing through acquiring broad-based knowledge and skills in the liberal arts.

#### **COURSE OF STUDY**

A minimum of 120 semester hours is required for the B.A.C.S., which includes sixty-nine (69) hours of general education courses and fifty-one (51) hours of major requirements. Students must complete all other general education coursework at regionally accredited institutions as transfer credit. Generally, students are expected to complete all lower-division (general education) coursework by the time they are within twelve (12) hours of completing upper-division (major) coursework for the B.A. degree.

##### **I. General Education Requirements (69 Semester Hours)**

- English Language and Literature - 12 hours (not including Public Speaking; see below)
- Fine Arts - 3 hours
- Natural Science - 6 hours
- Mathematics - 3 hours
- History - 12 hours (6 Western Civilization; 6 U.S. History)
- Public Speaking - 3 hours
- Philosophy, Humanities, or Classics - 6 hours
- Social Science - 3 hours
- Electives - 21 hours (Austin Grad offers a number of courses that may be used as electives)

##### **II. Major Requirements (51 Semester Hours)**

(P) indicates prerequisites. See course description for details.

- CS 3350            Research and Writing in Theology
- OT 3310            Story of Israel
- NT 3320            Jesus and the Gospels
- NT 3321            Paul and His Letters
- NT 4313            Interpreting the Bible
- 3 hours            Elective in Bible
- GRK 3351-52      New Testament Greek (6 hours)
- CH 3312            The Church's History: To the Reformation
- TH 4312            The Church's Faith
- TH 4313            Christian Ethics
- NT 4335            Biblical Theology (P)
- CS 4362            Church in the Contemporary World (P)
- CS 4363            Christian Encounter with Other Cultures
- 9 hours            Selected from the Ministry Division

### III. Additional Requirement

- Successful completion of the B.A. Bible Knowledge Exit Exam in final semester prior to graduation.

## **MASTER OF ARTS IN CHRISTIAN MINISTRY (ON-CAMPUS)**

### **STUDENT LEARNING OUTCOMES**

The Master of Arts in Christian Ministry (M.A.C.M.) provides a foundation in biblical and theological studies essential to the responsible practice of Christian ministry. The degree is especially appropriate for persons seeking a specialized ministry in the congregational setting and for those wishing to enhance the effectiveness of their volunteer or lay ministries.

1. The student will interpret passages of the Old and New Testaments in light of their literary, historical, and theological contexts.
2. The student will articulate the fundamental doctrines of the Christian faith reflecting knowledge of major theological traditions (e.g., Catholic, Orthodox, Lutheran, Reformed, Methodist, Baptist, Restoration).
3. The student will demonstrate a readiness to serve as a minister or lay teacher informed by a biblical and theological understanding of ministry.
4. The student will prepare papers, sermons, classes, and other assignments employing research tools such as bibliographic indices and databases in biblical and theological studies (ATLA Religion Index, NT/OT Abstracts, etc.).

The M.A.C.M. consists of thirty-nine (39) semester hours of graduate-level coursework, distributed among biblical studies, history and theology, and ministry. The course of study is intended to be completed in two (2) years of full-time study, but part-time students may take as many as five (5) years for completion.

## COURSE OF STUDY

The M.A.C.M. requires the following fifteen (15) semester hours of background coursework, or their equivalent, which must be satisfactorily completed at the undergraduate or graduate level:

- GRK 3351-52 New Testament Greek (6 hours)
- CH 3312 The Church's History: To the Reformation
- CS 3350 Research and Writing in Theology
- NT 4313 Interpreting the Bible

**M.A.C.M. Degree Plan** (must be graduate-level coursework):

(P) indicates prerequisites. See course description for details.

### Biblical Studies (12 Hours)

- OT 6301 Reading the Old Testament
- NT 6301 Reading the New Testament
- 6 hours Exegetically intensive text electives, one in each Testament

### Church History and Theology (12 Hours)

- CH 6305 The Church's History: Reformation and Modern
- CH/TH 6307 Christian Theological Traditions (P)
- TH 6301 Introduction to Theology (P)
- 3 hours Elective selected from the Church History and Theology Division

### Christian Ministry (9 Hours)

- MIN 6301 Introduction to Christian Ministry
- MIN 6302/6307 The Ministry of Preaching (P)
- 3 hours Elective selected from the Ministry Division

### Electives

- 6 hours Selected from any Division

### Additional Requirement

- Successful completion of the M.A. Bible Knowledge Exit Exam in final semester prior to graduation.

## SPECIALIZATIONS

Austin Grad offers a number of Specialization programs for those seeking to deepen their understanding of God and His word and to help others with the same goals.

Specializations are typically nine (9) to twelve (12)-credit hours and can be earned in conjunction with a degree program or taken as stand-alone programs of study. Nine (9) Specialization programs are offered at the graduate level and five (5) at the undergraduate level. A certificate will be awarded for each successfully



completed Specialization.

Students in Specialization programs can pursue education at their own pace, complete a particular area of theological study in as little as three classes, and pursue as many specializations as they'd like.

All Courses applied toward specializations must be taken at Austin Grad.

Student Transcripts will reflect all attempted credit hours.

### **Degree Students**

- Once students have completed all required courses for a Specialization program with a minimum grade of 'C', they should contact the Office of the Registrar to request a certificate application.

### **Non-Degree Students**

- Non-degree students seeking an undergraduate-level Specialization must have a high school degree or equivalent. Those seeking a graduate-level Specialization must have a bachelor's degree.
- Must submit a Specialization Intent Form to the Office of the Registrar, identifying their desired area of Specialization.
- On the Registration form under Program make sure to select Specializations in the drop-down box.
- Once students have completed all required courses for a Specialization program with a minimum grade of 'C', they should contact the Office of the Registrar to request a certificate application.

### **Graduate Level**

Promotion of Old Testament Literacy  
Advanced Promotion of Old Testament Literacy  
Promotion of New Testament Literacy  
Advanced Promotion of New Testament Literacy  
Biblical Literacy  
Old Testament Hebrew  
New Testament Greek  
The Church's Faith and History  
Preaching and Ministry

### **Undergraduate Level**

Promotion of Old Testament Literacy  
Promotion of New Testament Literacy  
Biblical Literacy  
New Testament Greek

## GRADUATE LEVEL

### **Promotion of Old Testament Literacy**

Credit hours: 12

Prerequisites: none

Sequence of coursework: NT 5313 must be completed prior to MIN 6307

Course Requirements:

- MIN 6307      The Ministry of Teaching
- NT 5313      Interpreting the Bible
- OT 6301      Reading the Old Testament
- 3 additional hours from the Old Testament Division

### **Advanced Promotion of Old Testament Literacy**

Credit hours: 12

Prerequisites: Completion of **Promotion of Old Testament Literacy Specialization**

Sequence of coursework: Only where specified in the Catalogue for courses selected

Course Requirements:

- 12 hours from the Old Testament Division not previously credited toward Promotion of Old Testament Literacy Specialization

### **Promotion of New Testament Literacy**

Credit hours: 12

Prerequisites: none

Sequence of coursework: NT 5313 must be completed prior to MIN 6307

Course Requirements:

- MIN 6307      The Ministry of Teaching
- NT 5313      Interpreting the Bible
- NT 6301      Reading the New Testament
- 3 additional hours from the New Testament Division

### **Advanced Promotion of New Testament Literacy**

Credit hours: 12

Prerequisites: Completion of **Promotion of New Testament Literacy**

Sequence of coursework: Only where specified in the Catalogue for courses selected

Course Requirements:

- 12 hours from the New Testament Division not previously credited toward Promotion of New Testament Literacy Specialization

### **Biblical Literacy**

Credit hours: 12

Prerequisites: none

Sequence of coursework: Only where specified in the Catalogue for courses selected

Course Requirements:

- OT 6301      Reading the Old Testament
- NT 6302      Reading the New Testament
- NT 5313      Interpreting the Bible
- 3 additional hours from the Old Testament or New Testament Division

### **Old Testament Hebrew**

Credit hours: 9

Prerequisites: none

Sequence of coursework: 1<sup>st</sup> - HEB 6310; 2<sup>nd</sup> - HEB 6311; 3<sup>rd</sup> - Exegetical course

Course Requirements:

- HEB 6310      Introduction to Biblical Hebrew I
- HEB 6311      Introduction to Biblical Hebrew II
- One of the following exegetically intensive courses from the Old Testament Division:
  - OT 6302      Torah
  - OT 6303      Historical Books
  - OT 6304      The Prophets
  - OT 6305      Psalms and Wisdom Books

### **New Testament Greek**

Credit hours: 9

Prerequisites: none

Sequence of coursework: 1<sup>st</sup> - GRK 5351; 2<sup>nd</sup> - GRK 5352; 3<sup>rd</sup> - GRK 5399

Course Requirements:

- GRK 5351      Introduction to Biblical Greek I
- GRK 5352      Introduction to Biblical Greek II
- GRK 5399      Directed Study in Greek

### **The Church's Faith and History**

Credit hours: 12

Prerequisites: none

Sequence of coursework: CH 5312 and CH 6305 must be completed prior to CH/TH 6307

Course Requirements:

- CH 5312 The Church's History: To the Reformation
- TH 6301 Introduction to Theology
- CH 6305 The Church's History: Reformation and Modern
- CH/TH 6307 Christian Theological Traditions

**Preaching and Ministry**

Credit hours: 12

Prerequisites: none

Sequence of coursework: Only where specified in the Catalogue for courses selected

Course Requirements:

- NT 5313 Interpreting the Bible
- MIN 6301 Introduction to Christian Ministry
- MIN 6302 The Ministry of Preaching
- 3 additional hours from the Ministry Division

**UNDERGRADUATE LEVEL**

**Promotion of Old Testament Literacy**

Credit hours: 12

Prerequisites: none

Sequence of coursework: Only where specified in the Catalogue for courses selected

Course Requirements:

- OT 3310 The Story of Israel
- OT 3311 The Old Testament Prophets
- OT 4312 Old Testament Psalms and Wisdom
- NT 4313 Interpreting the Bible

**Promotion of New Testament Literacy**

Credit hours: 9

Prerequisites: none

Sequence of coursework: Only where specified in the Catalogue for courses selected

Course Requirements:

- NT 3320 Jesus and the Gospels
- NT 3321 Paul and His Letters
- 3 additional hours from the New Testament Division

**Biblical Literacy**

Credit hours: 12

Prerequisites: none

Sequence of coursework: Only where specified in the Catalogue for courses selected

Course Requirements:

- CS 3328 The Greatest Story Ever Told
- OT 3310 The Story of Israel
- NT 3320 Jesus and the Gospels **OR** NT 3321 Paul and His Letters
- 3 additional hours from the Old Testament or New Testament Division (highly recommended: NT 4335 Biblical Theology)

### **New Testament Greek**

Credit hours: 9

Prerequisites: none

Sequence of coursework: 1<sup>st</sup> – GRK 3351; 2<sup>nd</sup> – GRK 3352; 3<sup>rd</sup> – GRK 4399

Course Requirements:

- GRK 3351 Introduction to Biblical Greek I
- GRK 3352 Introduction to Biblical Greek II
- GRK 4399 Directed Study in Greek

### **Christian Ministry Skills**

Credit hours: 12

Prerequisites: none

Sequence of coursework: Only where specified in the Catalogue for courses selected

Course Requirements:

- CS 3328 The Greatest Story Ever Told
- NT 4313 Interpreting the Bible
- MIN 4306 Teaching and Preaching
- 3 additional hours from the Ministry Division

## **POLICIES**

### **Financial Factors**

Tuition, fees, and financial policies are the same for both degree and Specialization programs. See Catalogue for details.

Non-degree students are ineligible for federal aid, but may be eligible for scholarships. See the Office of Financial Aid for information.

### **Transferability**

As a regionally accredited seminary, all for-credit courses are typically transferable to other regionally

accredited colleges, universities, and seminaries. However, each institution handles incoming transfers of credits according to their own policies. If seeking to transfer courses to another institution, be sure to verify transferability.

### **Course Rotation Schedule**

Every effort will be made to ensure each Specialization program can be completed within a reasonable time frame. Check with the Office of the Registrar if you have questions about the likely schedule for specific courses needed. Course schedules are subject to change and cannot be guaranteed.

## VI. General Academic Information & Policies

### **FULL-TIME, PART-TIME STATUS**

Any undergraduate student taking at least twelve (12) hours per semester is considered a full-time student. Any student taking fewer than twelve (12) hours is considered part-time. Six (6) hours is considered full-time in the Summer Session.

Any graduate student taking at least nine (9) hours per semester is considered a full-time student. Any student taking fewer than nine (9) hours is considered part-time. Six (6) hours is considered full-time in the Summer Session.

### **STUDENT EMPLOYMENT**

The faculty and administration of Austin Grad expect full-time students to maintain a high level of discipline and quality in their academic pursuits. To achieve these goals, full-time employment is discouraged. Students having financial needs may find it necessary to work in order to meet their expenses. To that end, Austin Grad recommends that full-time students be employed no more than twenty (20) hours per week.

### **HEALTH INSURANCE**

Austin Grad strongly recommends that all students have comprehensive health insurance for themselves and their families. To assist on-campus students, the Office of Financial Aid makes available information on a college student health insurance plan. Part-time and full-time students are eligible for this plan. Austin Grad makes this plan available as a service to students and is not affiliated with any health plan provider. All students bear the sole responsibility for assessing this plan or others as providing for their particular needs. International students requesting an F-1 Student Visa must obtain mandated minimum health insurance coverage and proof of coverage prior to commencing enrollment in classes.

### **RESOURCES FOR LEARNING**

The David Worley Library is located on the first floor of Austin Grad and currently has 30,000 items in its collection. The collection is highly specialized, with a focus on biblical studies, theology, church history, and practical ministry. The library subscribes to approximately 130 journals and maintains an up-to-date reference collection.

The Jim Beyer Computer Lab provides access to Macs and PCs. Computers are equipped with the latest Bible search software, including Accordance, Gramcord for Windows, Logos, and Bible Windows.

The library maintains membership in the American Theological Library Association (ATLA) and TexShare, the consortium of academic and public libraries in the state of Texas. Through TexShare, students have

access to numerous online, full-text databases and also have borrowing privileges at most public and academic libraries throughout Texas. In addition, students have access to the ATLA Religion Database and the ATLA Serials (ATLAS) Database. Through ATLAS, students can access more than 211,000 full-text digital articles and book reviews combined.

## **TUTORING PROGRAM**

The Tutoring Program is available in order to help ensure the greatest academic success for all students. At any time during the year, a student may contact either the faculty chair or the registrar for information.

## **GRADING**

The work done by students in courses is evaluated and reported by the use of traditional letter grades.

- A 90-100 (4.0 GPA) is the highest grade given; it is reserved for work of the highest excellence.
- B 80-89 (3.0 GPA) is given for work of high quality though below the level of highest excellence.
- C 70-79 (2.0 GPA) is given for acceptable work.
- D 60-69 (1.0 GPA) is given for work which, while not demonstrating proficiency in the subject, enables the student to receive credit for the course.
- F Below 60 (0.0 GPA) is given for failure and indicates that no credit can be received for the course except by repetition and achievement of satisfactory work.

Austin Grad also uses the following grades; they do not earn quality points and are not used in grade-point averages:

- INC An Incomplete may be given at an instructor's discretion when requested by a student because the assigned work for a course remains incomplete owing to unusual circumstances. The instructor will determine the schedule for completion of the assignments, which will be no later than the end of the subsequent semester. If the student does not complete the work by the assigned deadline the grade automatically changes to F. The summer term counts as one semester for this purpose.
  - VWD Voluntary Withdrawal
  - WP Voluntary Withdrawal Passing is given when a student withdraws from a course prior to the posted deadlines for that semester.
  - WF Voluntary Withdrawal Failing is given when a student withdraws from a course prior to the posted deadlines for that semester.
  - NCR Non-Credit Course but Required for Degree
  - AU Audit
  - R.X Repeated Course (2nd letter indicates original grade)
  - IP In Progress
  - CR Credit by Exam
-



## **DEFINITION OF CREDIT HOUR**

To comply with federal requirements, to ensure that credit is determined and awarded based on generally accepted practices in the higher education community, and for the purposes of the application of this policy, Austin Grad defines a credit hour:

- As the amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates:
  - o Not less than one (1) hour of classroom or direct faculty instruction and a minimum of two (2) hours of out-of-class student work each week for approximately fifteen weeks for one (1) semester or trimester of credit, or ten (10) to twelve (12) weeks for one (1) quarter (¼)-hour of credit, or the equivalent amount of work over a different amount of time, or
  - o At least an equivalent amount of work as required outlined in Item 1 for other academic activities as established by the institution, including laboratory work, internships, practical, and other academic modes of delivery, such as distance and online, leading to the award of credit hours.

As in generally accepted practice, a credit hour is assumed to be a fifty (50)-minute (not sixty (60)-minute) period.

## **TRANSCRIPT REQUESTS**

To request an Austin Grad transcript, contact the Office of the Registrar. Requests must be in writing and include the signature of the person whose record is being requested. Cost is \$5 per request (first request free for graduates). Transcripts are not issued until all overdue balances with Austin Grad are paid in full.

## **WITHDRAWAL**

A student who withdraws from school after the official add/drop period is required to submit a written withdrawal request to the Office of the Registrar. A student may request withdrawal no later than four (4) weeks before the last day of the semester. If the student does not request approval, a grade of F may be recorded for the courses in which they are registered. A student voluntarily withdrawing may return without reapplying within one (1) year following the last work in residence, provided the withdrawal occurred after completion of work at the close of a semester or was arranged with official approval.

## **ACADEMIC PROBATION**

A student's continued enrollment is a privilege based not only on scholastic performance, but also upon a student's health. If it is determined that withdrawal is in the best interest of the student and Austin Grad, a student shall be asked to withdraw. In such cases, there shall normally be no academic penalty for the semester in which the student is enrolled. The Office of the Registrar shall inform the student in writing of the effective date of the involuntary withdrawal and shall explain the procedure for readmission.

Students admitted into a degree program, as well as any student admitted on conditional status, are placed on academic probation for any of the following reasons:

- Failure to maintain a 2.0 GPA both cumulatively and in the major;
- Receiving two (2) grades of F in a given semester; or
- Receiving one (1) F in each of two (2) consecutive semesters.

A student receiving two (2) grades of F in a given semester will also be liable for dismissal.

The registrar monitors each student's progress. Students placed on academic probation are notified of their status by the registrar, and a copy of the notice is placed in the student's file in the Office of the Registrar. During the period of academic probation students are not allowed to assume duties in the Student Government Association.

To be removed from academic probation a student must achieve a cumulative 2.0 grade point average and complete satisfactorily all coursework in the subsequent fall or spring semester in which the student is enrolled. Any student who has been on academic probation in a previous semester and is placed again on academic probation will be liable to dismissal by the faculty.

Should a student become liable for dismissal by the faculty, the registrar shall notify both the student and program coordinator.

## **DISCONTINUANCE**

A student who has not achieved the required cumulative GPA of 2.0 after two (2) consecutive semesters of academic probation will be discontinued. Discontinuance implies no irregularity of conduct or breach of discipline. A student may be readmitted to his or her program of studies after one (1) semester of discontinuance. Readmission will be granted if the student offers satisfactory evidence that their difficulty, academic or otherwise, has been removed. If the student remains on probation after the first semester of readmission, they are permanently discontinued from Austin Grad.

## **DISMISSAL**

Any breach in discipline or action contrary to the best interests of Austin Grad may lead to disciplinary probation or immediate dismissal.

## **APPLYING FOR GRADUATION**

A graduation application must be submitted early in the semester in which the student plans to graduate. Required coursework for any Incomplete(s) must be fulfilled by the first school day after Spring Break in order to graduate and participate in graduation exercises in May. A minimum cumulative GPA of 2.0 is required for graduation.

## **DRUG AND ALCOHOL POLICY**

The possession, use, or distribution of any controlled substance on or off campus, or the contribution to its use by others will not be tolerated. Austin Grad respects all laws of the United States and the State of Texas concerning the regulation of alcoholic beverages and the manufacture, possession, use, or distribution of any controlled substance by any and all students and employees. All students should be aware of the serious health risks associated with the use of alcohol and illegal drugs. A student voluntarily disclosing an alcohol or drug-related problem will not be automatically dismissed or terminated but will be considered on an individual basis in a confidential, just manner. A student with an alcohol or drug-related problem may be permitted to remain in school on the condition of participating in an approved counseling and rehabilitation program.

## **GRIEVANCE PROCEDURE**

Austin Grad is committed to due process in all student matters. Fairness and reasonable consideration of student needs is a benchmark of all administrative, faculty and financial interaction with students.

Any student with a grievance regarding academic, student, or financial matters, or any issue related to their life and work at Austin Grad, is encouraged to pursue the following course of action:

1. Attempt to resolve the issue at the primary level first, i.e., speak directly with the person involved or with the administrative officer or faculty member who is responsible for implementing the policy(ies) causing the grievance. If for any reason a student prefers not to resolve the issue in this manner, they may submit their grievance in writing following the procedure outlined in Item 2.
2. If the student does not find satisfactory resolution of the situation through direct conversation as described in Item 1, then they may submit a written complaint to the vice president of administration in the case of grievances involving financial or administrative matters, to the faculty chair in the case of academic grievances, or to the dean of students in the case of student and all other grievances. Within thirty (30) days, the relevant officer will investigate the matter and respond to the student in writing.
3. A student who remains dissatisfied may appeal the decision of the vice president of administration, faculty chair, or dean of students to the president within fourteen (14) days. The president will review the matter and respond to the student within thirty (30) days. The decision of the president is final in all matters of student grievance.

If a student feels their grievance has not been adequately resolved, (s)he may submit a complaint with the Texas Higher Education Coordinating Board (THECB) and/or the Texas Workforce Commission (TWC).

Students can find instructions for submitting a complaint with either of these state agencies by contacting the following:

THECB:      Email: [StudentComplaints@theeb.state.tx.us](mailto:StudentComplaints@theeb.state.tx.us)  
Mail: Texas Higher Education Coordinating Board  
College Readiness and Success Division  
P.O. Box 12788  
Austin TX 78711-2788

TWC:           Email: [Career.Schools@twc.state.tx.us](mailto:Career.Schools@twc.state.tx.us)  
Mail:   TWC - Career Schools and Colleges  
          101 East 15th St., Room 226T  
          Austin TX 78778

## **NOTIFICATION OF STUDENT RIGHTS AND CONFIDENTIALITY OF STUDENT INFORMATION**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that gives students certain rights with respect to their education records. Under FERPA, students have the right to: Inspect and review their education records, request an amendment to the education record that the student finds inaccurate or misleading, consent to release or to restrict disclosure of personally identifiable information, except under certain limited circumstances when, by law, consent is not required, and file a complaint with the U.S. Department of Education concerning alleged failures by Austin Graduate School of Theology to comply with FERPA requirements.

### **INSPECT AND REVIEW EDUCATION RECORDS**

Students should submit a written request to the Office of the Registrar or the Office of Financial Aid that identifies the record in which they wish to inspect. Within thirty (30) days, arrangements will then be made for access to the appropriate file(s) notifying the student of the time and place where the record can be inspected. If the records are not maintained by either the Office of the Registrar or Office of Financial Aid, the student will be advised on the correct person to whom the request should be addressed. Austin Graduate School of Theology is not required to provide copies of records unless, for reasons such as great distance, it is impossible for students to review their records. The school may charge a fee for copies.

Student records are maintained in the Office of the Registrar and the Office of Financial Aid.

- The Office of the Registrar maintains a permanent record of each student at Austin Grad. The items kept in the student's permanent file include the application, letters of recommendation for admission, transcripts, personal essay, notices of disciplinary measures, grade reports, registration forms for prior and current years, and other documents pertaining to the student's enrollment. Students have the right to review all documents in this file with the exception of recommendation forms where the student has waived his/her right. In addition, the Office of the Registrar maintains VA records when applicable.
- The Office of Financial Aid maintains the following records for each student where applicable: All federally required documentation for processing and awarding of federal student aid, scholarship awards, and student work study documents. Students may request a statement from this office on the status of their financial standing. Federal aid records are not required to be maintained more than three (3) years from the date of the student's last award.

### **REQUEST AN AMENDMENT TO THE EDUCATION RECORD THAT THE STUDENT FINDS INACCURATE**

Students have the right to request that Austin Graduate School of Theology correct records which they believe to be inaccurate or misleading.

- The student must ask in writing the custodian of the record to amend the record. The student should identify the part of the record that the student wants changed and specify why it is inaccurate.
- The custodian of record shall decide whether to amend the record as requested within a reasonable time after he or she has received the request.
- If the custodian of record decides not to amend the record, the student has the right to appeal to either the dean of students (regarding academic/student matters) or the vice-president of administration (regarding financial or administrative matters). A response in writing will be provided in thirty (30) days.
- If the student is still dissatisfied, the student has 14 days to request a full review with the president of Austin Graduate School of Theology to challenge the content of the records on the grounds that the information is inaccurate, misleading, or otherwise in violation of the privacy rights of the student.
- After the review, if the school still decides not to amend the record, the student has the right to place a statement in the record commenting on the contested information or stating why he or she disagrees with the decision.

### **CONSENT TO RELEASE OR TO RESTRICT DISCLOSURE OF PERSONALLY IDENTIFIABLE INFORMATION, EXCEPT UNDER CERTAIN LIMITED CIRCUMSTANCES WHEN, BY LAW, CONSENT IS NOT REQUIRED**

Generally, Austin Graduate School of Theology must have written permission from the student before releasing any information from the student's record. The law, however, allows institutions to disclose records, without consent, to the following parties or under the following conditions:

- School officials with legitimate educational interest (persons employed by Austin Graduate School of Theology with whom the school has determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Officials include those that are employed by the school in an administrative, supervisory, academic, or support staff role.).
- Other schools to which a student is transferring.
- Specified officials for audit or evaluation purposes such as federal, state, and local authorities.
- Appropriate parties in connection with financial aid to a student to determine eligibility, amount, and conditions.
- Organizations conducting certain studies for or on behalf of the school that develop, validate, administer tests; administer student aid; and/or improve instruction.
- Accrediting organizations to help them carry out their accrediting functions.
- To comply with judicial order or lawfully issued subpoena.
- Appropriate officials in cases of health and safety emergencies if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

Directory information is information not generally considered harmful or an invasion of privacy if disclosed. Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, place of birth, honors and awards, electronic mail address, enrollment status, degrees, and dates of attendance. However, Austin Graduate School currently discloses only the following student information in its Student Directory: name, email address, and telephone number. Students not wanting this information disclosed should indicate so at the time of registration.

## **FILE A COMPLAINT**

The right to file a complaint with the U.S. Departments of Education concerning alleged failures by Austin Graduate School of Theology to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

## **PROTECTING STUDENT PRIVACY IN DISTANCE EDUCATION COURSES**

Austin Graduate School of Theology is committed to protecting student privacy for students enrolled in all courses regardless of the mode of instruction (online, classroom). All of the School's policies regarding student privacy and information security apply to distance education courses. These are outlined in this Catalogue under 'Notification of Student Rights and Confidentiality of Student Information' and 'Information Technology (IT) Policies.'

The Office of the Registrar provides students enrolled in distance education courses with a unique user ID and password to access to the School's online course management system. Students may change their personal password at any time within this system. Students accept responsibility for the security of their personal passwords and agree not to share access with others.

## **INFORMATION TECHNOLOGY (IT) POLICIES**

### **GENERAL POLICIES**

Austin Graduate School of Theology (School) provides computer facilities, access to its computer networks, and access to its online course management system, only for purposes directly related to its normal administrative and academic activities. The Information Technology (IT) committee is responsible for the development, operation, and maintenance of these resources.

The following policies are governed by the principle that all users are encouraged and expected to exercise responsible, considerate, and ethical Christian conduct in their use of any and all of Austin Graduate School of Theology's resources.

Policies apply to all prospective and current students, employed and volunteer staff and faculty, and all others authorized either directly or indirectly to access the School's IT resources.

### **GENERAL PRINCIPLES FOR APPROPRIATE USE**

Access to the School's resources is a privilege, not a right. The School reserves the right to limit, restrict or extend computing privileges and access to its IT resources. Those who do not abide by the policies listed below should expect at least suspension of privileges and possible disciplinary action under standard rules for personal conduct as explained in the Student Handbook.

## USERS

- 1) Authorization will be specific to an individual. Any password, authorization code, etc. given to a user will be for his or her use only and must be kept secure and not disclosed to or used by any other person.
- 2) Are to access only those areas for which authorization has been granted.
- 3) Should take all reasonable steps to protect the integrity and privacy of:
  - a. The School's information technology resources, including software, data, and security measures.
  - b. Student information, including personal and academic information for those taking courses online or on campus.
- 4) Are expected to adhere to copyright laws regarding software, data, and authored files.
- 5) Are expected to respect the privacy of others. This includes abstaining from unauthorized access to email, files, data, and transmission.
- 6) Should properly identify self in any electronic correspondence.

## RESTRICTIONS

Users are not permitted to use the School's computer or network facilities for any of the following:

- 1) Any unlawful activity.
- 2) The intentional creation, transmission, storage, downloading or display of any offensive, obscene, indecent, or menacing images data or other material, or any data capable of being resolved into such images or material.
- 3) The intentional creation or transmission of material designed or likely to cause annoyance, inconvenience, or needless anxiety, or to harass another person.
- 4) The intentional creation or transmission of defamatory material about any individual or organization.
- 5) The intentional sending of any email that does not correctly identify the sender of that email or attempts to disguise the identity of the computer from which it was sent.
- 6) The intentional sending of any message appearing to originate from another person, or otherwise attempting to impersonate another person.
- 7) Gaining or attempting to gain unauthorized access to any facility or service within or outside the School or making any attempt to disrupt or impair such a service.
- 8) The deliberate or reckless undertaking of activities such as may result in the following:
  - a. the unnecessary diversion of staff or network resources;
  - b. the corruption or disruption of other users' data;
  - c. the violation of the privacy of other users;
  - d. the disruption of the work of other users; and
  - e. the introduction or transmission of a virus into the network.

Use is subject at all times to such monitoring as may be necessary for the proper management of the network, or for the purpose of investigation of allegations of activity in breach of the law, or Austin Graduate School of Theology policies. In consideration of this, the School reserves the right to exercise control over all activities employing its computer facilities, including examining the content of users' data, such as e-mail, where that is necessary.



## PROCEDURES FOR REPORTING HARDWARE, SOFTWARE, OR NETWORK ISSUES OR PROBLEMS

1. Library – report problem first to library staff, which may resolve or contact technical support.
2. All other areas – report problems to vice president of administration's office.

## INTELLECTUAL PROPERTY RIGHTS

This policy exists to encourage research and innovation, clarify ownership of intellectual property rights, create opportunities for public use of School innovations, and provide for the equitable distribution of monetary and other benefits derived from intellectual property of federal law.

### DEFINITIONS

Creator means the individual or group of individuals who invented, authored, or were otherwise responsible for creating the intellectual property.

Intellectual Property means any invention, discovery, improvement, copyrightable work, trademark, trade secret, and licensable know-how and related rights. Intellectual property includes, but is not limited to, individual or multimedia works of art, of music, records of confidential information generated or maintained by the School, data, texts, instructional materials, tests, bibliographies, research findings, and theses. Intellectual property may exist in a written or electronic form, may be raw or derived, and may be in the form of text, multimedia, computer programs, spreadsheets, formatted fields in records or forms within files, databases, graphics, digital images, video and audio recordings, live video or audio broadcasts, performances, two (2) or three (3)-dimensional works of art, musical compositions, executions of processes, film, film strips, slides, charts, transparencies, other visual/aural aids or CD-ROMS.

Net Income means the gross monetary payments the School receives as a result of transferring rights in the intellectual property less the School's out-of-pocket expenditures (including legal fees) directly attributable to protecting, developing, and transferring that intellectual property.

Regular Academic Work Product means any copyrightable work product which is an artistic creation, or which constitutes, or is intended to disseminate the results of, academic research or scholarly study. Regular academic work product includes, but is not limited to, books, class notes, theses and dissertations, course materials designed for the web, distance education and other technology-oriented educational materials, articles, poems, musical works, dramatic works, pantomimes and choreographic works, pictorial, graphic and sculptural works, or other works of artistic imagination.

Employee means a person employed or otherwise compensated by the School, including faculty members, staff members, and students.

Specially Commissioned Work means a work specially ordered or commissioned by which the School and the creator expressly agree in a written instrument signed by all that the work shall be considered as such.

### SCHOOL OWNERSHIP

Subject to the exceptions listed below, the School shall be the sole owner of all intellectual property created through the use of School resources or facilities, supported directly or indirectly by funds administered by



the School, developed within the scope of employment by employees, agreed in writing to be a specially commissioned work, or assigned in writing to the School.

## EXCEPTIONS TO SCHOOL OWNERSHIP

### Regular Academic Work Product

A regular academic work product is owned by the creator and not the School. This subdivision does not apply to a regular academic work product that is assigned in writing to the School or specifically ordered or commissioned and designated in writing by the creator and School as a specially commissioned work.

### Course Requirement

Intellectual property created solely for the purpose of satisfying a course requirement is owned by the creator and not the School. This subdivision does not apply if the creator assigns ownership rights in the intellectual property to the School in writing or assignment of such ownership rights to the School is made a condition for participation in a course.

### Pre-Existing Rights

If the intellectual property referred to in subdivision one (1) and two (2) is a derivative of or otherwise uses pre-existing School-owned intellectual property, this section shall not prevent the School from asserting its pre-existing rights.

### Contractual Agreements

For intellectual property created in the course of or pursuant to sponsored research, external sales, industrial affiliates programs, or other contractual arrangements with external (non-School) parties, ownership will be determined in accordance with the terms of the School's agreement with the external party and applicable law.

### Outside Consulting Activities

For intellectual property created in the course of or pursuant to activities that fall within and comply with the School's By-laws, ownership will be determined in accordance with the terms of any agreement governing intellectual property developed pursuant to such activities.

## USE OF INTELLECTUAL PROPERTY

### Use of Teaching Materials

In order to facilitate joint work on teaching materials and support collaborative teaching, and notwithstanding the ownership rights otherwise granted by this policy, individuals who contribute teaching materials used in jointly developed and taught School courses thereby grant a nonexclusive, nontransferable license to the School to permit other contributors to the course to continue using those jointly produced teaching materials in School courses.

## DISTRIBUTION OF INCOME

### Academic Research or Scholarly Study

Unless otherwise agreed in writing by the School and the creator, in the event that the School receives income from intellectual property that is derived from academic research or scholarly study that is disclosed

to and licensed or otherwise transferred by the School's technology transfer unit, and that is not agreed in writing to be a specially commissioned work, any net income will be divided as follows:

- 33-1/3% to the creator;
- 33-1/3% to the School; and
- 33-1/3% to the Unit for which it was created, e.g., recruitment office.

#### Changes to Distribution

Changes to the distribution of income to the School and the School department may be appropriate if the income to a department becomes disproportionate compared to the department's budget or if there are administrative organizational changes, including movement of the creator among departments. Decisions about redistribution of income under such circumstances shall be made by the vice president of administration in consultation with the president and faculty chair.

### SCHOOL RESPONSIBILITIES

The School shall have the responsibility to:

- Provide oversight of intellectual property management and technology transfer;
- Establish effective procedures for licensing and patenting intellectual property;
- Promote effective distribution and marketing of intellectual property;
- Protect the School's intellectual property; and
- Inform individuals covered by this policy about its provisions.

### RESPONSIBILITIES OF APPLICABLE INDIVIDUALS

Employees, all persons receiving funding administered by the School or receiving other compensation from the School, and students regardless of funding or employment status, have a responsibility to:

- Adhere to the principles embodied in this policy;
- Sign, when so requested by the School, the School's Intellectual Property Policy Acknowledgment;
- Create, retain, and use intellectual property according to the applicable local, state, federal, and international laws, and School policies;
- Disclose promptly in writing intellectual property owned by the School pursuant to this policy or created pursuant to sponsored research or other contractual arrangements with external parties as detailed above, and assign title to such intellectual property to the School or its designee to enable the School to satisfy the terms of any applicable funding or contractual arrangement; and
- Cooperate with the School in securing and protecting the School's intellectual property, including cooperation in obtaining patent, copyright, or other suitable protection for such intellectual property and in legal actions taken in response to infringement.

### COMPLIANCE

Failure to comply with the provisions of this policy is a violation and may result in discipline of an employee in accordance with applicable School policies and procedures.

## VII. Courses of Instruction

The academic level of a course is indicated by the first digit of the course number: three (3) for junior-level courses, four (4) for senior-level courses, six (6) for master's-level courses. The second digit of the course number indicates the number of semester hours of credit awarded for the course (usually three (3)).

Under certain circumstances, courses listed below as undergraduate courses may be taken as a graduate-level course and will be given a 5000-level designation. Students enrolled in such courses for graduate credit must have the registrar's approval and will be required to complete assignments in addition to those required of undergraduates.

### DIVISION OF BIBLICAL STUDIES

- GRK 3351      *Elementary New Testament Greek 1*  
Introduction of basic elements of Greek grammar and reading of 1 John in Greek.
- GRK 3352      *Elementary New Testament Greek 2*  
Translation and interpretation of selected passages of the Greek New Testament, with emphasis on building vocabulary and introduction of exegetical tools and principles. Prerequisite: GRK 3351.
- GRK 4399      *Directed Study in Greek*  
Translation and exegesis of selected passages of the Greek New Testament and other relevant literature, with attention to exegetical tools and principles.
- HEB 4351      *Introduction to Hebrew Grammar*  
Introduction to the basic elements of Hebrew grammar and reading of selected passages in the Hebrew Old Testament. May be taken only with instructor approval.
- HEB 4352      *Continued Introduction to Hebrew Grammar*  
Translation and exegesis of selected passages of the Hebrew Old Testament. Emphasis on exegetical tools, including lexica, concordances, and theological dictionaries. Prerequisite: HEB 4351.
- HEB 4399      *Directed Study in Hebrew*  
Introduction of basic elements of Hebrew grammar and reading of selected passages of the Hebrew Old Testament.
- HEB 6310      *Introduction to Biblical Hebrew 1*  
Introduction to the basic elements of Hebrew grammar. Introduction to the Hebrew Bible with readings and translation of selected passages.

- HEB 6311 *Introduction to Biblical Hebrew 2*  
Continued introduction to Hebrew grammar. Translation and exegesis of selected passages of the Hebrew Old Testament. Emphasis on exegetical principles and tools, including lexica, concordances, and theological dictionaries. Prerequisite: HEB 6310.
- OT 3310 *The Story of Israel*  
A survey of the books of Genesis through 2 Kings. Attention is given to the theological themes of creation, promise, covenant, and judgment introduced in this foundational narrative of Scripture.
- OT 3311 *The Old Testament Prophets*  
The prophetic books of the Old Testament, with attention to the literary arrangement, the historical setting, and the theological significance of the prophetic compositions.
- OT 4312 *Old Testament Psalms and Wisdom*  
The books of Job, Psalms, Proverbs, and Ecclesiastes, together with poetic passages found elsewhere in the Old Testament. Attention to the forms of the literature and to theological importance.
- OT 4350 *Elective in Old Testament*  
Focused treatment of a text or topic in Old Testament studies. Course may be repeated for credit when the subject varies.
- OT 4399 *Directed Study in Old Testament*  
Directed study on a subject selected in consultation with the instructor.
- OT 6301 *Reading the Old Testament*  
Exegetical introduction to the Scriptures of the Old Testament, with attention given to their literary, historical, and theological dimensions. Emphasis on information foundational to responsible interpretation. Must be taken prior to an Old Testament exegetically intensive course.
- OT 6302 *Torah*  
Exegetical and theological investigation of one or more books of the Pentateuch (the first five books of the Old Testament), with attention to possibilities for preaching and teaching in the church.
- OT 6303 *Historical Books*  
Exegetical and theological investigation of one or more of the books of Joshua, Judges, Samuel, Kings, Chronicles, Ezra, Nehemiah, and Esther, with attention to possibilities for preaching and teaching in the church.
- OT 6304 *The Prophets*  
Exegetical and theological investigation of one or more of the prophetic books, with attention to possibilities for preaching and teaching in the church.

- OT 6305      *Psalms and Wisdom Books*  
Exegetical and theological investigation of one or more of the books of Psalms, Job, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations, with attention to possibilities for preaching and teaching in the church.
- OT 6306      *Old Testament Theology*  
Systematic survey of Old Testament teaching on God, the creation, the election of Israel, covenant, redemption, and other major topics.
- OT 6308      *Seminar in Biblical Archaeology*  
An introduction to the methods, terminology, and tools of archaeology in Israel. This course is offered in conjunction with an archaeological study tour of Israel.
- OT 6309      *Special Topics in Old Testament Studies*  
Treatment of an issue or issues of importance for the interpretation of the Old Testament. Course may be repeated for credit when the topic varies.
- OT 6399      *Directed Study in Old Testament*  
Directed study on a subject selected in consultation with the instructor.
- NT 3320      *Jesus and the Gospels*  
A survey of the ministry of Jesus Christ as presented in the four Gospels. Emphasis will be given to the historical context of Jesus' ministry in ancient Judaism, the literary character of each of the canonical witnesses, and the theological significance of their testimony.
- NT 3321      *Paul and His Letters*  
A survey of the canonical letters of Paul within the framework of his apostolic ministry. Attention to the character and structure of each of Paul's canonical letters, the historical circumstances of their composition and preservation, and the theological significance of these earliest examples of Christian exhortation.
- NT 4313      *Interpreting the Bible*  
Introduction to the history, literature, and interpretation of the Christian Scriptures as a witness to the faith of the Church. Attention given to issues of language, genre, text, canon, representative approaches to biblical interpretation, and practical steps involved in biblical exegesis.
- NT 4335      *Biblical Theology*  
An examination of major themes uniting the Old and New Testaments as one canon of Scripture. Prerequisites for undergraduate students: OT 3310, NT 3320, and NT 3321.
- NT 4350      *Elective in New Testament*  
Focused treatment of a text or topic in New Testament studies. Course may be repeated for credit when the subject varies.

- NT 4399      *Directed Study in New Testament*  
Directed study on a subject selected in consultation with the instructor.
- NT 5313      *Interpreting the Bible*  
Introduction to the history, literature, and interpretation of the Christian Scriptures as a witness to the faith of the Church. Attention given to issues of language, genre, text, canon, representative approaches to biblical interpretation, and practical steps involved in biblical exegesis.
- NT 6301      *Reading the New Testament*  
Exegetical introduction to the Scriptures of the New Testament, with attention given to their literary, historical, and theological dimensions. Emphasis on information foundational to responsible interpretation. Must be taken prior to a New Testament exegetically intensive course.
- NT 6302      *Synoptic Gospels*  
Exegetical and theological investigation of one or more of the Gospels of Matthew, Mark, and Luke, with attention to possibilities for preaching and teaching in the church.
- NT 6303      *Johannine Literature*  
Exegetical and theological investigation of the Gospel and Letters of John, with attention to possibilities for preaching and teaching in the church.
- NT 6304      *Acts*  
Exegetical and theological investigation of the sequel to Luke's Gospel, with attention to possibilities for preaching and teaching in the church.
- NT 6305      *Pauline Letters*  
Exegetical and theological investigation of one or more letters of Paul, with attention to possibilities for preaching and teaching in the church.
- NT 6306      *General Letters*  
Exegetical and theological investigation of one or more of the books of Hebrews, James, Peter, and Jude, with attention to possibilities for preaching and teaching in the church.
- NT 6307      *Revelation*  
Exegetical and theological investigation of the Apocalypse, with attention to possibilities for preaching and teaching in the church.
- NT 6308      *New Testament Theology*  
Systematic survey of the major theological complexes of the New Testament (Paul, John, Synoptics, etc.).

- NT 6309      *Special Topics in New Testament Studies.*  
Treatment of an issue or issues of importance for the interpretation of the New Testament. Course may be repeated when topic varies.
- NT 6399      *Directed Study in New Testament*  
Directed study on a subject selected in consultation with the instructor.

## **DIVISION OF CHURCH HISTORY AND THEOLOGY**

- CH 3312      *The Church's History: To the Reformation*  
A survey of the history of Christianity from the apostolic age to the Protestant Reformation, with attention to events, institutions, people, and doctrines that continue to shape the church.
- CH 4350      *Elective in Church History*  
Focused treatment of a topic in the history of the Christian church. Course may be repeated for credit when the subject varies.
- CH 4399      *Directed Study in Church History*  
Directed study on a subject selected in consultation with the instructor.
- CH 5312      *The Church's History: To the Reformation*  
A survey of the history of Christianity from the apostolic age to the Protestant Reformation, with attention to events, institutions, people, and doctrines that continue to shape the church.
- CH 6304      *Special Topics in Church History*  
Treatment of an issue or issues of importance in the history of Christianity.
- CH 6305      *The Church's History: Reformation and Modern*  
The history of Christianity in its cultural setting from the Protestant Reformation to the twentieth century. Attention is given to Protestant and Roman Catholic developments in Europe and America.
- CH 6307      *Christian Theological Traditions*  
Survey and evaluation of influential approaches to theology and ethics in the history of Christian theology, including Eastern Orthodox, Augustinian, Lutheran, reformed, and Arminian traditions. May also be taken for theology credit; see TH 6307. Prerequisite: CH 3312.
- CH 6399      *Directed Study in Church History*  
Directed study on a subject selected in consultation with the instructor.

- TH 4312     *The Church's Faith*  
An introduction to the basic theological task. This will involve a survey of basic Christian concepts and selected Christian doctrines as set forth by theological treatises.
- TH 4313     *Christian Ethics*  
An introductory course in Christian ethics. Relevant biblical and historical resources are examined, and fundamental themes identified and traced through the Christian moral tradition. The Christian witness on selected issues such as war, racism, and abortion are considered.
- TH 4350     *Elective in Theology*  
Focused treatment of a topic of theological study. Course may be repeated for credit when the subject varies.
- TH 4399     *Directed Study in Theology*  
Directed study on a topic in theology selected in consultation with the instructor.
- TH 6301     *Introduction to Theology*  
Orientation to the task of doctrinal theology in the life of the Christian Church. Attention given to major issues associated with the doctrine of God, Christ, sin, and the church. Prerequisite: CH 3312.
- TH 6302     *Theological Ethics*  
Discernment and moral choice in the context of Christian commitment. Attention given to abortion, euthanasia, capital punishment, the use of force, and other topical questions.
- TH 6307     *Christian Theological Traditions*  
Survey and evaluation of influential approaches to theology and ethics in the history of Christian theology, including Eastern Orthodox, Augustinian, Lutheran, reformed, and Arminian traditions. (May also be taken for Church History credit; see CH 6307.) Prerequisite: CH 3312.
- TH 6304     *Special Topics in Theology*  
Treatment of an issue or issues of importance in the formulation of doctrine. Course may be repeated for credit when topic varies. Prerequisite: TH 6301.
- TH 6399     *Directed Study in Theology*  
Directed study on a subject selected in consultation with the instructor.

## **DIVISION OF MINISTRY**



- MIN 3310     *Marriage and Family*  
An investigation of the biblical perspectives on marriage and family. Judeo-Christian thinking on sex and marriage in the context of the ancient world and the significance of the biblical witness in relation to contemporary concerns.
- MIN 4306     *Teaching and Preaching*  
This course provides instruction in the preparation and delivery of lessons based on the Bible with Bible classes and sermons in the local congregation as well as the study of the theology of preaching. Students will be expected to present several lessons and sermons before their peers in class lab situations.
- MIN 4320     *Ministries in the Local Church*  
An overview of the educational opportunities available in the local church. Special attention will be paid to the employees of innovational ministries in urban churches. The course will involve visits and interaction with appropriate ministries in the general area.
- MIN 4340     *Ministry in Social Programs*  
A survey of vocational opportunities for those who seek to practice ministry in the context of private or public agencies. Special attention will be given to work in the area of counseling and opportunities in mental health and correctional agencies.
- MIN 4350     *Elective in Ministry*  
Focused treatment of a topic relevant to Christian ministry. Course may be repeated for credit when the subject varies.
- MIN 4350i     *Christian Counseling*  
A basic introduction to the field of Christian counseling with practical applications for laypersons. Various views of the biblical and secular foundations of human personality are presented, as well as a discussion of the intersection of theology and psychology. The course provides a comprehensive review of practical strategies to help those suffering, having difficulty coping, and/or seeking change.
- MIN 4360     *Ministry in a Medical Setting*  
This course will focus upon the growing interaction between theology and the practice of medicine in institutional settings. Students will be instructed about appropriate practices of visitation and ministry in a multitude of settings in modern hospitals and nursing care operations.
- MIN 4399     *Directed Study in Ministry*  
A directed study on a special topic or subject selected in consultation with the professor.
- MIN 6301     *Introduction to Christian Ministry*

A comprehensive overview of the work of the Christian minister, including biblical and theological foundations of ministry, aspects of ministerial practice, and disciplines appropriate to the vocation of Christian service.

- MIN 6302     *The Ministry of Preaching*  
The work of the preacher in the life of the church introduced through lectures, discussions, and laboratory practice. Prerequisites: NT 4313, Old Testament or New Testament exegetically intensive course. If prerequisites have not been satisfied, concurrent enrollment is permitted.
- MIN 6304     *Christian Worship*  
The corporate worship of God in the Christian tradition in historical and theological perspective, including practical considerations involved in the planning and organization of congregational worship.
- MIN 6305     *Christian Mission*  
History and theological rationale for the mission of the church to the nations, with consideration of the practical requirements of mission in foreign and domestic settings.
- MIN 6306     *Christian Evangelism*  
Consideration of the evangelistic mission of the Christian congregation, with emphasis on the role of the minister as facilitating evangelistic witness.
- MIN 6307     *The Ministry of Teaching*  
Historical, theological, and practical perspectives on the formation of Christians through the teaching ministry of the church. Prerequisite: NT 4313, Old Testament and New Testament exegetically intensive course. If prerequisites have not been satisfied, concurrent enrollment is permitted.
- MIN 6308     *Pastoral Care and Counseling*  
Study of the counseling ministry in and beyond the congregational setting, with attention to the relations and tensions between Christian understandings of the human and current psychological theories of the person, the distinction between spiritual counsel and contemporary varieties of therapy, guidelines for referral, and practical problems in the ministry of counseling.
- MIN 6309     *Special Topics in Ministry*  
Treatment of an issue or issues of importance in the Christian ministry.
- MIN 6310     *Ministry Internship*  
Supervised practice of ministry in a congregational or extra-congregational setting.
- MIN 6399     *Directed Study in Ministry*  
Directed study on a subject selected in consultation with the instructor.

## DIVISION OF CHRISTIAN STUDIES

- CS 3328     *The Greatest Story Ever Told: An Introduction to the Bible as Literature*  
The course is a general introduction and orientation to the Bible. It includes a survey of its composition, transmission, and translation, as well as its influence on Western history. The course will also survey the content of the Bible, offering a general orientation to the major divisions, genres, themes, and overarching story.
- CS 3350     *Research and Writing in Theology*  
The course provides an introduction to the knowledge, tools, and skills required for a disciplined study of theology and preparation for ministry. This will include developing reading comprehension and writing skills through assignments and exercises throughout the semester. Students will acquire research skills necessary for theological study. Additionally, students will become familiar with resources (print and other media) for theological research.
- CS 4362     *Church in the Contemporary World*  
As the church enters the third millennium in which Christ has been named as Lord, the tension between the church and the world has seldom been so great. This course prepares students for effective discipleship in the community of faith. Lectures, readings, and class discussions identify significant challenges and opportunities for effective Christian witness in the contemporary world, and class writing projects afford opportunity for students to develop their own perspective on crucial issues facing all churches and all Christians. Prerequisites: NT 4335, CH 3312, and TH 4312.
- CS 4363     *Christian Encounter with Other Cultures*  
A historical and theological study of the encounter between Christianity and other world religions. Christian encounters with Hinduism, Buddhism, Judaism, Islam, and atheistic secularism will be assessed, with particular attention to recent developments in the global south and to the inception and development of Islam and its conflicted relationship with Christianity.

## VIII. Student Life

### **CHAPEL**

Regular chapel services are scheduled during the fall and spring semesters. It is expected that students meet regularly for worship in chapel.

### **GUEST LECTURERS**

Special resource people are invited on occasion for public lectures and informal meetings and discussions. Through interaction with these persons who engage in special ministries or have experience in some specific area, the students' learning experience is broadened.

### **STUDENT GOVERNMENT**

The Student Government Association exists to foster the spiritual, social, and academic well-being of the student body and is an important part of the life of Austin Grad. The student body elects the association leadership each spring. Officers meet regularly and represent the concerns of the student body. Some of the activities of the student government include organizing student events, such as the annual Christmas party, as well as providing feedback from students on such matters as the student commons area and weekly chapel.

### **COMMENCEMENT**

Commencement exercises are held in May to honor those who have completed degree programs and recognize those who have made outstanding contributions to the work of Austin Grad.

### **STUDENT PLACEMENT**

Students will want to be alert for opportunities to serve upon graduation. Austin Grad makes every effort to make students aware of internships and ministry opportunities as they arise. Interested students should routinely check the boards around campus and with administrative office staff downstairs for ministry opportunities.

### **STUDENT HANDBOOK**

The Student Handbook, which fully explains practice, policies, and procedures governing student life, is available to all students from the administrative office and on the Austin Grad website.

## IX. Key Endowments

### A. B. COX CHAIR

This endowed professorship was created in memory of Dr. A. B. Cox (1884-1967), a noted researcher and educator at the University of Texas. In his nearly forty years of service as an elder of the University Avenue Church of Christ and as a vigorous supporter of the Bible Chair Program and the Campus Ministry, Dr. Cox provided leadership for broadening the ministry of the Bible Chair to include training for ministers and missionaries

### PAT E. HARRELL CHAIR

Dr. Pat Harrell (1930-1978) was director of the Bible Chair at the University of Texas from 1971 until his death. His vision led to the expansion of that program and laid the foundation for the emergence of the Austin Graduate School of Theology.

### BILLY GUNN HOCOTT CHAIR

The Hocott professorship was established as a memorial to Billy Gunn Hocott (1916-1979) to honor her years of support of Austin Grad. A graduate of the University of Texas, Mrs. Hocott was widely known for her willing and generous support of many works of the church, particularly what is now Austin Graduate School of Theology and international missions.

### CLAUDE R. HOCOTT TEACHING FUND

The Claude R. Hocott Teaching Fund was established in memory of Dr. Hocott in honor of his many years of loyal service and support to the Austin Graduate School of Theology. The Hocott family and friends established the fund to support teaching of the Bible. Dr. Hocott, who served as Chancellor, and his wife, Judy, were generous friends of Austin Grad.

### HARRISON A. MATHEWS CHAIR

The Mathews Chair was established in 1988 as a memorial to Harrison A. Mathews (1917-1963), who served as minister of the University Avenue Church of Christ from 1956 until his death in 1963. He saw the challenge of the church's ministry of higher education and encouraged the development of a strong academic program in Christian studies for students in the Austin area.

### JAMES LEE WEBER ENDOWMENT FUND

This endowment, supporting the Office of the President and other administrative activities, was established in 1999 in memory of Jim Weber, who died in 1993. Jim was a spokesperson and leader of the Advisory and Development Board (now the Partners and Friends) for more than 10 years and an active participant in many Austin Grad activities. He was also a respected member of the legal community and the Texas Christian Lawyers Association.

### JACK C. AND RUTH WRIGHT CHAIR

The Wright Chair was established in 1991 to honor Jack and Ruth Wright for their immeasurable service to Austin Graduate School of Theology. The Wrights were generous financial supporters for many years and served on the Administrative and Development Board. After his retirement from industry in 1985, Mr. Wright contributed full-time service to Austin Grad first as vice president and later as vice chancellor. He also served as a member of Austin Grad's Board of Trustees.

# X. Scholarships and Other Funds

## SCHOLARSHIPS

### GUNN SCHOLARSHIP

This fund was established in honor of Lily Turner Gunn.

### HORN SCHOLARSHIP

In memory of Norman L. Horn, a friend and spiritual supporter of many students at the University of Texas. Mr. Horn gave many hours of volunteer service to Austin Grad.

### MARSHBURN SCHOLARSHIP

The Jack Mitchell Marshburn Fund was established in memory of the infant son of Tom and Ann Marshburn, former students of Austin Grad.

### MILlicAN SCHOLARSHIP

Established in honor of Bill T. Millican, long-time member of Austin Grad's Administrative and Development Board and former Trustee.

### PLACKE SCHOLARSHIP

Named in memory of Will and Maude Placke, active leaders in the Church of Christ in Yoakum, Texas.

### ROBINSON SCHOLARSHIP

Established to honor Luke Robinson, a long-time executive in state government and supporter of the church and Austin Grad.

### SHOWALTER SCHOLARSHIP

Established in memory of G. H. P. Showalter, a prominent minister and business leader in Austin and editor of *The Firm Foundation*. Mr. Showalter was one of the founders of the Bible Chair in 1917.

### SLOAN SCHOLARSHIP

Established by family and friends of W. A. Sloan, a long-time elder of the University Avenue Church of Christ and supporter of Austin Grad.

### SWEET SCHOLARSHIP

Named in honor of R. B. and Thelma Sweet, both active members of the University Avenue Church of Christ for many years. Mr. Sweet served as a minister and as an elder for the congregation.

### **WIDENER SCHOLARSHIP**

Established by Ward and Sarah Widener, long-time members of the University Avenue Church of Christ.

### **WEED SCHOLARSHIP**

Initiated by the Holland St. Church of Christ in San Marcos, Texas, to honor Maurice A. Weed II for his years of faithful service as pulpit minister.

## **OTHER FUNDS AND ENDOWMENTS**

### **ANN WATSON MEMORIAL FUND**

Established in memory of Ann Watson, Austin Grad librarian and wife of Dr. Paul Watson, a former faculty member at Austin Grad.

### **HORSTMAN LIBRARY FUND**

Established in honor of Albert B. Horstman, former elder at the University Avenue Church of Christ.

### **JESSE FOX TEACHING FUND**

Named in honor of Jesse E. Fox through a bequest. Mr. Fox was a long-time member of the University Avenue Church of Christ.

### **LOWRIE MISSION FUND**

Named in honor of Stewart Lowrie, long-time member of the University Avenue Church of Christ and of its Missions Committee, this fund was created in 1996 to encourage and aid in the proclamation of the Gospel in areas “where Christ has not already been named.”

### **RAWLINGS LIBRARY ENDOWMENT**

The Mary Rawlings Library Endowment had its origin in a bequest which was used to create an endowed library fund, the income from which is dedicated to library acquisitions.

### **BEN SHILCUTT TEACHING FUND**

This fund honors the memory of Ben Shilcutt, a loyal member of the Advisory and Development Council until his death in 1996. The fund supports the teaching of Bible and related subjects to those preparing for the ministry, mission work, and other vocations.

### **THOMPSON BIBLE TEACHING FUND**

This fund honors Dr. James Thompson and his wife, Carolyn. Dr. Thompson came to the Bible Chair as a teacher in 1974 and served from 1987 to 1993 as president of the Institute for Christian Studies, now Austin Graduate School of Theology. It is dedicated to the support of teaching Bible and biblical studies at Austin Grad.



### FLOY THOMPSON MEMORIAL PUBLICATIONS FUND

Named in memory of Mrs. Floy Holland Thompson (1914-1990), mother of Dr. Gary Thompson and Dr. James Thompson and for many years a faithful member of the Glenwood Church of Christ in Tyler, Texas. This endowment supports publication of the faculty journal, *Christian Studies*, and other publications.

# XI. Administration, Faculty, and Board of Trustees

## ADMINISTRATION

<i>John O. York</i>	Interim President
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<i>Stephanie Byers</i>	Bookstore Manager and Library Assistant
<i>Jim Fly</i>	Vice President of Enrollment Services
<i>Carolyn Greene</i>	Student Accounts and Administrative Assistant
<i>M. Todd Hall</i>	Director of David Worley Library Services and B.A. Program Coordinator and Student Advisor
<i>Renee Kennell</i>	Assistant for Development and Webmaster
<i>Stephen Lawson</i>	Dean of Students
<i>Lindi Parshall</i>	Registrar and Director of Admissions
<i>Jeffrey Peterson</i>	Faculty Chair
<i>R. Mark Shipp</i>	Chapel/Colloquy Coordinator
<i>Keith Stanglin</i>	M.A. Program Coordinator and Student Advisor
<i>Elizabeth H. Stanley</i>	Director of Enrollment Services

## FACULTY

<i>M. Todd Hall</i>	Associate Professor of Theological Research B.A., M.A.T.S., Austin Graduate School of Theology; M.L.I.S., University of North Texas; Ph.D., Texas State University.
<i>Stephen Lawson</i>	Assistant Professor of Theology B.A., Ozark Christian College; M.Div., Emmanuel Christian Seminary; Ph.D. (Candidate), Saint Louis University.

<i>Jeffrey Peterson</i>	Jack C. & Ruth Wright Professor of New Testament B.A., M.A., Abilene Christian University; M.Div., Princeton Theological Seminary; M.A., M.Phil., Ph.D., Yale University.
<i>R. Mark Shipp</i>	Pat E. Harrell Professor of Old Testament B.A., M.S., Pepperdine University; M.Div., Ph.D., Princeton Theological Seminary.
<i>Keith Stanglin</i>	Professor of Scripture and Historical Theology B.A., Oklahoma Christian University; M.Div., Harding University Graduate School of Religion; Ph.D., Calvin Theological Seminary.

### **EMERITUS FACULTY**

<i>Allan J. McNicol</i>	A. B. Cox Professor, Emeritus B.A., M.A., Abilene Christian University; B.D., Yale University; M.A., Ph.D., Vanderbilt University. New Testament and Biblical Theology.
<i>Michael R. Weed</i>	Billy Gunn Hocott Professor, Emeritus B.A., M.A., Abilene Christian University; B.D., Austin Presbyterian Theological Seminary; Ph.D., Emory University. Christian Theology, Ethics, and Church History.

### **ADJUNCT FACULTY**

<i>Charlie Johanson</i>	B.A., Texas A&M University; M.A., Austin Graduate School of Theology. Christian Ministry.
<i>Don Kinder</i>	B.A., M.A., Abilene Christian University; Ph.D., University of Iowa. Church History and Theological Studies.
<i>Kevin Moore</i>	B.A., Lipscomb University; M.A., Abilene Christian University; Ph.D., University of Denver/Ilif School of Theology. Christian Studies and New Testament.
<i>Greg Neill</i>	B.B.A., Stephen F. Austin University; M.A.T.S., Austin Graduate School of Theology, D. Min. in progress, Abilene Christian University. Christian Ministry.
<i>Tom Nuckels</i>	B.S., University of the State of New York, Regents College; M.S. Ministry, Pepperdine University; D.Min., Austin Presbyterian Theological Seminar. Christian Ministry.
<i>Stanley G. Reid</i>	B.A., M.A., Abilene Christian University; D.Min., Perkins School of Theology, Southern Methodist University. Christian Ministry.

<i>Jim Reynolds</i>	B.A., M.Div., Abilene Christian University; Th.D., Graduate Theological Union; J.D., Southern Methodist University. Christian Ministry.
<i>Woody Woodrow</i>	B.A., B.M. Education, Oklahoma Christian; M.Div., M.A., D.Min., Abilene Christian University. New Testament and Christian Ministry.

### **BOARD OF TRUSTEES**

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