

Employment Verification

National Christian School Association University Employee Grant

An employment-based grant is available to students whose parent is employed full-time (40 hours per week) for a member university of the National Christian School Association (NCSA). This grant is available to students who are enrolled full-time in **undergraduate studies**, who are **less than 25 years old**, and who are considered **dependent** for federal income tax purposes. Married children are not eligible. Students must be seeking a **first degree**; second-degree students are not eligible. This grant is **subject to GPA and probation restrictions** as described in the current Undergraduate Catalog and is available only for the customary duration of an academic program. Students must maintain a cumulative GPA of **2.0**. This tuition grant is valued at 50% of tuition. The grant, combined with all other institutional aid, may not exceed 50% of tuition. The student account will be adjusted to meet the awarding rule. If institutional aid is higher, the student may choose to forfeit the grant. Children of Lipscomb employees are not eligible.

Students are required to **enroll as a full-time student** (12 or more hours), **live on-campus** each semester, and **file a FAFSA** (Free Application for Federal Student Aid) each academic year.

Check One: _____ Initial entry to Lipscomb. Entry Semester and Year: _____
_____ Continuing student. Verification for Academic Year: _____

Parent: Complete this section and give the form to your employer for approval.

Student Name: _____ L# _____

Address: _____

City/State/Zip: _____

My signature on this document indicates that I have read the document and agree to abide by all regulations and requirements associated with this grant.

Parent Signature _____ Student Signature _____

Date: _____

Employer: Complete this section and return to the Office of Financial Aid.

I certify (Print) _____ is employed **full-time** *

at: _____

****Must be a member university of the National Christian School Association. Employment must be a full-time position working at least 40 hours per week. For student to receive award each semester, the parent must remain employed.***

Signature of School Official: _____

Name (Print): _____ Title: _____

Address: _____

Date: _____ Phone Number: _____

