

LIPSCOMB UNIVERSITY MOVE-IN-DAY CHECKLIST

MOVE-IN DAY

BOX CUTTER/TRASH BAGS
RUBBER Mallet TO
CHANGE THE BED HEIGHT
MOVING DOLLY
SCREWDRIVER

SCHOOL SUPPLIES

BACKPACK
LAPTOP
PRINTER
FLASH DRIVE
PAPER, PEN, ETC.
STAPLER, SCISSORS,
HOLE PUNCH, ETC.

BEDROOM

XL TWIN COMFORTER
XL TWIN SHEETS
XL TWIN MATTRESS COVER
PILLOW AND PILLOW CASE
EXTRA BLANKET
PHONE CHARGER
FAN
READING OR FLOOR LAMP
LIGHT BULBS
CANDLE WARMER
CANDLES -WICKS MUST BE CUT
SO THEY CAN NOT BE LIT
IRON AND IRONING BOARD

BATHROOM

BATH TOWELS
HAND TOWELS
WASHCLOTHS
TOOTHBRUSH
TOOTHBRUSH HOLDER
TISSUES
HAND SOAP
SHAMPOO, SOAP, ETC.
SHOWER CADY
HAIR DRYER
FIRST AID KIT
PRESCRIPTIONS, OVER THE
COUNTER MEDICINES AND
OTHER HEALTH RELATED ITEMS

BISON HALL AND VILLAGE ONLY:
TOILET PAPER
SHOWER CURTAIN AND RINGS

STORAGE SOLUTIONS

STORAGE SHELVES
UNDER-BED BINS
OVER-THE-DOOR SHOE RACK
CLOTHES HANGERS
BULLETIN BOARD AND THUMB TACKS
3M COMMAND STRIPS - ONLY ALLOWED
IN HIGH RISE DUE TO CONCRETE WALLS*

* OTHER HALLS WILL PROVIDE SMALL
NAILS AND TACKS ON MOVE-IN DAY

CLEANING

LAUNDRY DETERGENT
DRYER SHEETS
LAUNDRY BAG/HAMPER
CLOROX WIPES
DISENFECTANT SPRAY
WINDEX
TOILET AND SHOWER CLEANER*

*IF LIVING IN JOHNSON SUITE,
BISON HALL OR VILLAGE

FOOD

MICROWAVEABLE DISHES
UTENSILS
DRINKING CUPS, WATER BOTTLE
SNACKS, DRINKS, ETC.
CHIP CLIPS AND FOOD
STORAGE CONTAINERS
CAN OPENER

ESSENTIALS

DEBIT CARD, CHECK BOOK
SOCAIL SECURITY CARD*
DRIVERS LICENSE/ PASSPORT/VISA*
IMPORTANT MEDICAL RECORDS
FINANCIAL AID FORMS
CURRENT INSURANCE CARD
UMBRELLA
BICYCLE

*IN CASE YOU WANT TO GET A JOB

ITEMS TO DISCUSS WITH YOUR ROOM MATE

AREA RUG - BISON HALL AND VILLAGE
HAVE CARPET IN ROOMS
CURTAINS

TELEVISION WITH QAM TURNER - ONE
CABLE OUTLET PER ROOM
BLU-RAY/DVD PLAYER
VIDEO GAME CONSOLE
MESSAGE BOARD FOR DOOR
SMALL VACUUM AND BROOM

COOKING APPLIANCES APPROVED FOR USE:
TOASTERS - NOT TOASTER OVENS
COFFEE MAKERS
MINI FRIDGE
MICROWAVE
POP CORN POPPER
CROCKPOT

ITEMS YOU CAN NOT BRING

UNAPPROVED MATERIALS
FOR HANGING ITEMS ON WALLS
OPEN COILED APPLIANCES
CANDLES WITH WICKS
INSENSE

PETS
ALCOHOL, ALCOHOL CONTAINERS OR ALCOHOL PARAPHERNALIA
WEAPONS

COOKING APPLIANCES SUCH AS: GEORGE FOREMAN GRILLS, HOT PLATES, OPEN COILED ITEMS, ETC.
TOBACCO AND OTHER TOBACCO-LIKE PRODUCTS, INCLUDING E-CIGARETTES, VAPES

RESIDENCE LIFE STAFF

LAURIE SAIN
ASSOCIATE DEAN
OF STUDENT LIFE
LAURIE.SAIN@LIPSCOMB.EDU

MIKE SMITH
HIGH RISE
MIKE.SMITH@LIPSCOMB.EDU

JESSI MESTAN
JOHNSON HALL
JESSI.MESTAN@LIPSCOMB.EDU

JONATHAN WILLIAMS
THE VILLAGE AND BISON HALL
JONATHAN.WILLIAMS@LIPSCOMB.EDU

KIMBERLYN PERKINS
ELAM AND FANNING HALL
KIMBERLYN.PERKINS@LIPSCOMB.EDU

RACHEL SMILEY
HOUSING COORDINATOR
HOUSING@LIPSCOMB.EDU

JACKSON SMITH
SEWELL HALL
JACKSON.SMITH@LIPSCOMB.EDU