

# David Lipscomb High School

## Motor Vehicle Parking and Traffic Regulations

### TRAFFIC & PARKING REGULATIONS

#### General Information

1. Lipscomb reserves the right to regulate the use of motor vehicles on the campus and to forbid the use of a motor vehicle by any person whose conduct in any way indicates that he/she is not complying with Lipscomb regulations. The observance of these rules and regulations is indicative of good citizenship on the part of the student or employee of Lipscomb. In addition, all federal, state, and local laws governing the operation of a motor vehicle must be observed.
2. Lipscomb assumes no financial responsibility for theft or damage to motor vehicles or their contents when the vehicles are parked or operated on campus or elsewhere.
3. The registrant of a motor vehicle shall be held responsible for all parking citations issued against the vehicle. Moving violations will be charged to the operator of the vehicle, if known. Otherwise, the registrant of the vehicle will be responsible for the fine.
4. The use of loud mufflers or other unusual noise-making devices on a motor vehicle is not permitted on campus.
5. The speed limit on campus, including Mustang Drive, is **10 MPH**. Speeding and/or reckless driving is a violation of safety standards. Improperly starting a vehicle (squealing tires, sliding vehicle, etc.) is a serious safety hazard, and persons responsible will be disciplined and/or cited for the specific violation.
6. A student's possession and use of a motor vehicle on the campus is a privilege, which may be revoked at any time by the administration. Reasons for revoking the privilege may include, but are not limited to, the following:
  - A. Possession or use of alcoholic beverages or drugs while operating a vehicle. This would follow the action taken by the appropriate administrator.
  - B. Irresponsible operation of a vehicle.
  - C. Leaving the scene of an accident.
  - D. Falsifying vehicle registration or gaining such registration under a false pretense.
7. By registering and/or operating a vehicle on campus, each student grants to Lipscomb the right to search the vehicle with or without the student's or parents' presence. All evidence found in such searches will be normally deposited with the Lipscomb Security & Safety Office. The Vice President and Director of Campus School or the appropriate school coordinator will normally issue search authorization. Except under an emergency situation, a vehicle search will be conducted by at least two Lipscomb representatives. A student who refuses permission for a vehicle search is subject to immediate disciplinary action.

#### Registration

1. Registration of motor vehicles for all students is required beginning with the school year and must be maintained throughout the year. Each vehicle must be registered during the week of academic registration or immediately after the vehicle is brought to the campus, even if it has temporary license plates. Registration of all vehicles is required to operate them on campus.

2. The motor vehicle registration decal must be obtained and **COMPLETELY ATTACHED TO THE OUTSIDE REAR WINDSHIELD IN LOWER LEFT HAND CORNER (DRIVER'S SIDE) OF THE VEHICLE**. (A decal affixed by scotch tape is not acceptable.) The only exception is with convertibles and Jeeps (soft top only). The decal should be attached to the rear driver's side bumper. The Director of Lipscomb Security & Safety must authorize any exception of this. The decal is not transferable and must be on the vehicle that the student drives. Any vehicle without a decal will be ticketed.
3. Decals are not transferable. Each vehicle operated on campus must have a decal, permanent or temporary. Additional vehicles may be registered, with the appropriate decal being displayed, for the price of one vehicle registration.
4. There are two types of high school student decals:
  - (a) **SENIOR** decals (Seniors may park in any high school area lot **EXCEPT** in faculty, guest, handicapped, reserved, or university parking spaces.)
  - (b) **UNDERCLASSMEN DECALS** (Underclassmen have the same privileges and restrictions as seniors **EXCEPT** they may not park in the lot between the high school gym and Granny White Pike.) In addition, parking across from Granny White Church of Christ is reserved for high school students and faculty and staff only.
5. All students operating a vehicle on campus on a temporary basis, as a substitute for a permanently registered vehicle, will be issued a temporary permit upon application to the Lipscomb Security & Safety Office at no charge.
6. Motorcycles, motor scooters, and motorbikes will be registered as motor vehicles, and the decal will be affixed to a prominent place on the vehicle.
7. The vehicle registration fee for high school students is \$40.00 for the year. This fee is charged for the first decal only. All other vehicle registrations are free. All registration fees and fines are charged to the student's account in the business office. The Lipscomb Security & Safety Office does not accept any money.
8. Any person who obtains a different vehicle must register it (at the Lipscomb Security & Safety Office).
9. Temporary registration is required for any vehicle parked on campus. Temporary registration will normally be issued for 1 to 14 days at no charge.

#### Parking

1. **Unless a space is marked for parking, it is not a parking space.** The school does not guarantee an on-campus parking space for all registered vehicles.
2. Vehicles blocking driveways, mailboxes, sidewalks, or dumpsters will be cited for illegal parking and/or towed.
3. Vehicles are to be parked within marked spaces and are not to protrude into another marked space.
4. Vehicles parked on the sidewalks along Granny White Pike are subject to being ticketed and/or towed by the Metro Police Department.

5. The Granny White Church of Christ requests students park on the Mayfair Avenue side of the Fellowship Building. Students are NOT permitted to park next to the building on the north side, or the drive on the south side of the building. These spaces are marked GWCC and are reserved for the church at all times.
6. Merchants across the street request no parking on Granny White south of Morrow Avenue. Violators are subject to being ticketed and/or towed by the Metro Police Department.

## Penalties

1. Registration violations.
  - A. Failure to register vehicle or decal not displayed — \$20
  - B. Improper registration or decal not properly displayed/mutilated — \$20
2. Parking violations.  
For reserved, faculty spaces, and no parking areas the fines are progressive.
  - Penalty for **FIRST** violation — \$10.00
  - Penalty for **SECOND** violation — \$20.00
  - Penalty for **THIRD** Violation — \$40.00
  - Penalty for **FOURTH** Violation — \$80.00
  - Penalty for **FIFTH** Violation — \$160.00
  - Penalty for **SIXTH** Violation — \$320.00
3. Parking in fire lanes or by a fire hydrant, blocking a dumpster, blocking driveways, mailboxes, sidewalks, traffic or another vehicle, or driving or parking on sidewalks or grassed areas:
  - Penalty for **FIRST** violation — \$50.00
  - Penalty for **SECOND** violation — \$100.00
  - Penalty for **THIRD** violation — \$150.00
4. Moving traffic violations.  
Fines are progressive.
  - Penalty for **FIRST** violation — \$50.00
  - Penalty for **SECOND** violation — \$60.00
  - Penalty for **THIRD** violation — \$75.00
5. In an effort to prevent a student from accumulating excessive fine balances, once a fine balance reaches \$250, the student and his or her parents will be notified. Should a fine balance reach \$1000, the student's vehicle is subject to being towed at the owner's expense each time it is parked illegally.

## Towing

Vehicles parked in fire lanes, by fire hydrants, blocking dumpsters, blocking traffic or where deemed necessary may result in towing of vehicle. Vehicle will be towed at the owner's expense. A charge for towing must be paid in cash when the vehicle is picked up. There is a per day storage fee.

## Appeals

If a student believes a ticket issued for a parking violation is unwarranted because of extenuating circumstances, an appeal form may be made at Lipscomb Security & Safety. The student will be notified of a decision concerning the written appeal. If that decision is not satisfactory, the student may ask for a date to make an oral appeal with the Traffic Committee. Failure to appear for this hearing constitutes a forfeit of all appeal privileges. The decision of the Traffic Committee is final.

**Appeals must be initiated within five (5) school days of the date of the violations. After the five (5) day grace period has expired, the violator automatically loses the right to appeal and the violation fee becomes due.**

## Office of Lipscomb Security & Safety

Accidents, thefts, or any unusual situation or condition should be reported immediately.

Lipscomb Security & Safety is located in Elam Basement near the Nurse's Office.

To call Lipscomb Security & Safety —  
966-7600

To report a fire or medical emergency —  
Call 911;  
on-campus extension 7600;  
or 966-7600 from your cell phone.

Be ready to give:

- Your Name
- Phone Number Calling From
- Nature of the Emergency
- Location of the Emergency



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